LNMIIT
The LNM Institute of Information Technology
Dr. S.S. Gokhale
Director

THE LNM INSTITUTE OF INFORMATION TECHNOLOGY, JAIPUR
(DEEMED UNIVERSITY)
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No.D/SK/Recruit(R)/Dec-2012

22nd January, 2013

OFFICE ORDER

With the approval of the Competent Authority, it gives me great pleasure to offer you the position of **Store Keeper** at LNMIIT, at a Cost-to-Institute (CTI) compensation package of Rs.2.20 Lakh per annum plus applicable perks. Your service with LNMIIT will initially be on contract basis for 3 years subject to satisfactory performance.

You are requested to note the following:

i) These appointments are subject to general terms and conditions of service applicable to the employees of LNMIIT Jaipur as in-force and as amended from time to time by the Governing Council of LNMIIT.

ii) The appointees are expected to produce **Relieving Certificate** at the time of joining.

iii) You should convey acceptance of this offer immediately by affixing signature to the copy of this letter but not later than **31st January, 2013**. You are expected to join duties as soon as possible but definitely by **20th February, 2013.**

iv) You will be provided rent-free unfurnished accommodation on campus subject to availability. In case of non-availability, you will get up to 20% of CTI towards HRA and Conveyance allowance.

v) You should report to the Establishment Section for verification of your original certificates and fill in the attestation form and hand it over to the Establishment Section at the time of Joining.

vi) The relocation expenses will be reimbursed to you as per LNMIIT rules.

Welcome to LNMIIT!

DIRECTOR

To:

Mr. Govind Chandwani
Plot No.Z-29, Sumer Nagar Ext.,
New Sanganer Road,
JAIPUR - 302017

Copy forwarded for information & necessary action, as applicable

1. Registrar/Finance Manager