ADHUNIK METALIKS LTD

(Formerly Neepaz Metaliks Ltd)
WORKS: Vill. Chadrihariharpur, P.O. Kuarmunda, Dist. Sundergarh, ORISSA.
Phone : 0661-3051300 , Fax:0661-2586006,

REF: AML/HR/LOA, **201978**

Date: 15.05.2007

Mr. NITYANANDA DAKUA
Emp.Code:-201978
Deptt:-SMS -EAF
Adhunik Metaliks Limited.

POST EMPLOYMENT APPOINTMENT LETTER

Dear Sir,

With reference to your application and subsequent interview with us, we are pleased to appoint you on the following terms and conditions.

1. Your designation will be **GRADUATE TRAINEE -EAF in Grade SO** on the date of joining.

2. Your effective date of appointment is 15.05.2007. You will be on Probation for a period of Six months from the date of joining the Company.

3. Your salary as on date is Rs. 4300/ -**CTC per Month.**

4. Your service conditions shall be regulated by the Service Rules / certified Standing Orders of the Company.

5. OBLIGATIONS & RESPONSIBILITIES:

a) You will carry out duties/ assignments allotted to you during the service period from time to time to our entire satisfaction.

b) You will abide by all the rules and regulations framed by the company for its employees as amended from time to time.

c) You will not divulge or disclose any of the secrets of the Company or its trade or dealings or any other matter, which in any manner is injurious or prejudicial to the company or detrimental to its business.

d) During the period of your employment with the company, you will not directly or indirectly be engaged in any trade or business or seek employment elsewhere without the prior written permission of the company.

e) You will win the confidence of the Management by your integrity and honesty.

f) You will be responsible for the safe keeping & return in good condition and order of our property, documents /papers, files etc. which may be in your possession/care or use in course of your duties.

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CITY OFFICE : H-3, Civil Township, Rourkela-769 004
Phone & Fax: 0661-240 1974-46-60, E-mail: rkl_neepaz@sancharnet.in
CORP.OFFICE : "Lansdowne Towers"2/1A Sarat Bose Road, Kolkata – 700 020.
Phone: 033 – 30517001, Fax : 033 – 22890285
REGD. OFFICE: 14, Netaji Subhas Road, II-Floor, Kolkata-700001, Phone:2243-4355,2242-8551