OM SECURITY SERVICES

LA-902, Pratap Nagar, Jaipur
Tele/fax : 0141-4023009, 9413331683
Email : ossjpr10@gmail.com URL : ossgp.com

Ref. No. : 2022/730 *Date...* 11/11/2022

EXPERIANCE CERTIFICATE

This is to certify that **Mr. Manoj Singh S/o Shri Sunder Singh** Perform duties and Responsibilities as per details on contractual basis trough our agency :-

1. **Trained Computer Operator (TCO)**

(a) **Period** : From April 16, 2019 to January 03, 2023.
(b) Place : IQAC Cell, University of Rajasthan, Jaipur
(c) **Responsibilities** : Maintaining data record of Student, Faculties and department for all Govt. formalities and Assisting Convener and Senior Staff.

2. **Manager**

(a) **Period** : August 01. 2017 to January , 2018
(b) Place : Guest House, University of Rajasthan, Jaipur
(c) **Responsibilities** : . Guest House arrangements for staff, faculties and visitors. Duty Roaster and attendance of Housekeeping staff, guards and other related services, Property Management.

During the period his work was **EXCELLENT.**

For Om Security Services
Proprietor

OM SECURITY SERVICES JAIPUR

Corp. office :- **A-8 Amrit Kalas Apartment, Near Kamal and Company, Tonk Road, Jaipur-18**
EPF Code :- **RJRAJ1639157000** GSTIN :**08DZNPK0509R1ZP**
ESIC Code :- **15000566730000999** : Labor Lic. No **SCA-2017/14/148110 dated 01/08/2017**
Mob.No. **9829256105**