AMITY UNIVERSITY
PUNJAB

9th September, 2024

Mr. Krishna Pal
Village- Phutaundha,
Dist- Satna,
M.P- 485112
Pin- 133531
Mobile No. – 6002978360
Email: krishnaphutaudha@gmail.com

Appointment letter

Dear Mr. Pal,

This is in continuation to your acceptance of our offer letter dated 6th September, 2024 and in response to your application for employment, we are pleased to appoint you as **Software Trainerat Amity University, Punjab at Mohali.** Your employment will be effective from the date of joining i.e., 9th September, 2024 at the following address:

Amity University
Sector 82A, Mohali, Punjab

The terms and conditions of your service will be as follows:

1. You will draw a total monthly salary as per our rules.

2. The management reserves the right to suitably bifurcate/ restructure the salary/ emoluments under various heads at its sole discretion.

3. Your salary/ emoluments are subject to statutory deductions applicable from time to time. You shall bear your own taxes that shall be deducted from your salary.

4. Grant of annual increment(s) to you will be governed by your overall performance and results achieved by you to the satisfaction of the management. In case your performance or results achieved are not found to be satisfactory by the management, your increment can be withheld/stopped by the management at its sole discretion.

5. The information relating to your pay, allowances and other perquisites etc. is considered as confidential information. Therefore, its disclosure without prior sanction will be considered as misconduct.

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