MODY
Education Foundation

MODY EDUCATION FOUNDATION
Lakshmangarh - 332 311, Distt. Sikar (Rajasthan), India
Phones: (01573) 225001 (12 Lines) • Fax: (01573) 225041
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Ref. No. S/4 (A) / 1068 **Dated:** 12-12-2015

Mr. Abhinav Mathur
S/o Shri Jyotish Prasad Mathur
21, 2nd Floor Kohli Sadan,
New Colony, Gumanpura
Kota - 324007
Rajasthan

Dear Sir,

1. Please refer to your application and your subsequent interview for the post of Manager - Auditorium in Mody Education Foundation, Lakshmangarh, Distt. Sikar (Raj).
2. We are pleased to offer you the post of Manager – Auditorium in the Horticulture & Services Department of Mody Education Foundation-Lakshmangarh on the terms and conditions laid down in Foundation rules and regulations as amended from time to time.
3. You will be paid a Basic Salary of Rs. 40,000/- (Rupees Forty Thousand only) per month from the date of your joining.
4. You will be provided House Rent Allowance of Rs. 6,000/- (Rupees Six Thousand only) and Conveyance Allowance of Rs. 4,000/- (Rupees Four Thousand only) per month.
5. You will also be paid SPA of Rs. 25,200/-(Rupees Twenty Five Thousand and Two Hundred only) per month.
6. All taxes etc as per rules, that may be applicable from time to time, will be deducted at source.
7. On joining the Foundation, your services shall be on probation for a period of one year, which stands automatically, extended to two years unless communicated otherwise. After the expiry of the probation period you shall be deemed to be in regular service of the Foundation.

   Please note that during the period of probation this appointment is terminable on fifteen days notice (or fifteen days basic salary in lieu thereof) on either side without assigning any reason thereof. After the expiry of the probation period the notice period shall be of one month (or one month's basic salary in lieu thereof). However, in case of termination of services on grounds of misconduct, no notice or basic salary in lieu thereof will be given.
8. The appointment is of transferable nature. Your services are liable to transfer at the discretion of the management of the Foundation to any of the present branches or establishments of the Foundation or which may be opened subsequently anywhere in India during the tenure of your services. After such transfer, you will be governed by the rules, regulations and practices as applicable at the place of your transfer.
9. Your services shall be liable to be used in any division of the Foundation depending on the exigencies of the services and requirements of any division of the Foundation.