AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ADMIN/2020/03 **20th March 2020**

Mr. Rajeev Shrivastava,
10-B/63 Ashok Colony,
Khasgi Bazar Lashkar,
Gwalior (M.P.)-474001

Dear Mr. Shrivastava,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Manager-CRC, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.03.2020.

3. **Salary.** You will draw a consolidated salary of **Rs. 50,000/-** (Rupees Fifty Thousand Only) per month plus Rs. 500/- pm for mobile allowance. Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.