चौ.चरण सिंह राष्ट्रीय कृषि विपणन संस्थान

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन)

कोटा रोड, बम्बाला, प्रताप नगर, जयपुर–302033 (राज.)

CH.CHARAN SINGH NATIONAL INSTITUTE OF AGRICULTURAL MARKETING

(An Organization of Ministry of Agriculture & Farmers Welfare, Government of India)

Kota Road, Bambala, Pratap Nagar, Jaipur-302033 (Rajasthan)

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E-File No. 142990

Dated: 18.09.2024 /1024

OFFER OF ENGAGEMENT

This is with reference to your application and interview held in Krishi Bhawan, New Delhi on 13.09.2024 for the assignment of **Placement Officer on Contractual basis** in PGDM (ABM), CCS NIAM, Jaipur. It is our pleasure to inform you that you have been selected for the said assignment for a period of one year from the date of Joining. The other terms & conditions of your engagement are as under: -

1. **Period and nature of engagement: -** The engagement shall be on contractual basis initially for a period of one year and extendable up to a maximum of three years depending on your performance and delivery of work of the said assignment at CCS NIAM, Jaipur.

2. The incumbent shall have no claim for regularization or permanent absorption on any post or otherwise in CCS NIAM.

3. CCS NIAM will pay a consolidated emolument of Rs. 70,000/- (Rupees Seventy Thousand only) per month from the budget of PGDM (ABM). The emoluments will be released by the 7th day of subsequent month. TDS shall be deducted as per income Tax norms and the certificate to this effect shall be issued by CCS NIAM.

4. **Leave provisions: -** The incumbent shall be entitled for only 08 days Casual Leave in a calendar year, on a pro-rata basis. Un-availed leave in a calendar year shall neither be carried forward for next year nor be encashed.

5. **Attendance: -** The incumbent shall mark her daily attendance in the Bio-matrix Machine as well as attendance register of CCS NIAM.

6. The incumbent shall work in the PGDM (ABM) division and shall be required to carry out any other assignment given by the Competent Authority from time to time.

7. **Holidays and Office timings: -** Engagement of the incumbent is on full time basis. Working hours shall be from 9.00 a.m. to 5.30 p.m. during working days including half an hour lunch break in between from 01.00 PM to 1.30 PM. Taking up any other assignment during the period of contractual engagement will not be allowed. The Gazette/other holidays of Government of India as being observed in CCS NIAM will be applicable to the incumbent. However, looking to the exigency of work, the incumbent will also be required to attend office during Gazetted holidays, Saturday and Sunday, for which no extra remuneration will be paid. In emergent circumstances, the incumbent shall also be required to work beyond office hours.

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8. **Conflict of Interest:** - The incumbent shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of CCS NIAM.

9. The institute will have the first right on any intellectual property/format/ performa created during contractual tenure at CCS NIAM.

10. **Termination of Service:** - The engagement may be terminated at any time by the Competent Authority of CCS NIAM without assigning any reason by giving a notice of 15 days. In case the incumbent desires to leave the assignment, he has to give 15 days' notice which can be curtailed/extended depending upon the workload or recommendations of the Competent Authority of CCS NIAM.

11. You are required to report for the assignment within 15 days from the date of issue of this letter. Kindly confirm the receipt of this letter and your willingness to accept the offer of engagement.

This issues with the approval of Competent Authority.

18/09/2024

Assistant Director (Admin.)

To,

Sh. Abhinav Sharma
S/o Sh. Raj Hans Sharma
10, Ashok Vihar, Opp. Kalyan Hospital
Jail Circle, Alwar-301001
Rajasthan