Ref. No.-CGCTC/HRD/20-21/1418

Date: January 11th , 2021

Mr. Vijayant Kumar
6/157 Vipul Khand
Gomti Nagar,Lucknow

Subject-Offer of Appointment as Associate Director-Training

Dear Mr. Kumar,

This is with reference to your interview with us. We offer you the designation of **Associate Director – Training** at our institute Chandigarh Group of Colleges, Jhanjeri (Mohali) at the salary **Rs 100000/-** per month as mutually agreed.

You have positively agreed to join the duty on or before **18th January, 2021 (Monday)**.This letter of offer would stand cancelled at the discretion of the management, in case you fail to join on the date mentioned herein.

Kindly furnish 2 photocopies of the following at the time of joining the duties:-

1. Passport size colour photographs (04).
2. Original certificates of your qualifications, experience together with a Xerox copy of each (10th, 12th, Graduation, Post Graduation etc).
3. PAN Card Copy
4. UAN No (if any)
5. Latest Salary Slip with Bank Statement
6. Medical Certificate from a Medical Practioner

Gaurav Sharma
Director HR

LOVELY PROFESSIONAL UNIVERSITY

Transforming Education Transforming India

Ref No: LPU/HRD/EC/190524/008/672
Dated: 24/05/2019

Mr. Vijayant Kumar
127/202 W-2 Juhikala Barra 2
Kanpur-208027

Subject: Letter of Appointment.

With reference to your application and subsequent interview you are hereby appointed on the following terms & conditions:

Designation:	Assistant Director
Salary:	You shall be placed in the pay scale of Rs. 15600-39100 with AGP of 6000 and allowances of Rs.78,400/- totaling to Rs.1,00,000/-.
Nature of Appointment:	Regular with probation of minimum one year which may be extended on the discretion of the University.
Date of joining:	01/06/2019

1. You shall be governed by the Lovely Professional University Act, Statutes, Ordinances, Regulations, Rules, Terms and conditions of employment, Orders, Instructions, Guidelines, Code of conduct, policies, directions, standing orders etc. enforced from time to time by the Lovely Professional University (hereinafter referred to as 'University' and shall also include its successors, constituents/affiliates, sponsoring body, associate(s), sister concern(s) and other units, as applicable);
2. Your appointment and its continuation shall be subject to the fulfillment of the norms, including the qualification and experience criteria etc. whatever name it may be called as decided by the University from time to time.
3. You can be deployed at more than one working places or you may be posted or transferred or may be sent otherwise, in any of the constituent/affiliate Institution(s), associate(s), sister concern(s) and any other unit(s) of the University or its sponsoring body or any other organization, whether in existence or which may come into existence hereafter, on regular or deputation or contract basis or otherwise as per the terms & conditions as prescribed by the University from time to time. You may also be made to work in the industry partly or wholly as per the terms & conditions as prescribed by the University from time to time.
4. The above salary shall also be inclusive of all allowances, perks, benefits etc. whatever it may be called as decided by the University from time to time. You shall not be entitled to any allowances, perks, benefits etc. other than the said salary, either in cash or in any kind or in any other form, at any point of time. Further, the University reserves the right to include/exclude and/or increase or decrease any of the aforesaid allowances, perks, benefits etc. at any point of time.
5. You will employ yourself efficiently to the best of your ability and will devote your whole time to the work of the University and you will not engage yourself directly or indirectly either honorary or on remuneration in any other service or in any trade, business, vocation, occupation or profession.
6. You, besides the duties and responsibilities assignable for the designated post, may be assigned additional duties and responsibilities without any separate compensation and in case given the additional charge of duties and responsibilities whether by a specific order in writing or not, you shall be presumed to have taken the charge of such duties and responsibilities assigned to you from the specified date.
7. You will be on probation for a period of one year, which is extendable up to two years on the discretion of the University depending upon your performance. After satisfactory completion of your probation period, your services may be confirmed, but unless confirmed in writing you will continue to be on probation. Only the period of actual working will be counted towards the probation period.
8. Your employment with the University shall be subject to resignation/discontinuation of your services as mentioned herein, unless otherwise prescribed under the resignation/ discontinuation of services policy of the University for the time being in force:
   - 8.1 During probation, your services can be discontinued at any time by serving one week notice on account of unsatisfactory performance or otherwise and that during probation you can resign from the services by giving two month notice.
   - 8.2 After confirmation of your services, your services can be discontinued by giving three months' notice and you can resign from the services by giving three month notice.
   - 8.3 Notice of resignation as prescribed if submitted, the University shall be entitled to relieve you at its discretion at any time within the notice period without compensation. Similarly, in case you being served with the notice of discontinuation of your services by the University, you can also leave at any time within the notice period and in that case you will not be made to pay any compensation.
9. You may submit your unwillingness to join the services or letter of appointment may be withdrawn by the University, after the acceptance of the letter of appointment, for whatsoever reason, subject to payment of compensation on either side equivalent to one month salary; provided that in case there is a gap of more than one month between the date of acceptance of appointment and the date of joining and information in writing is given atleast one month before the date of joining, fifteen days' salary as compensation shall be payable.

Signature of Appointee

(Authorized Signatory)

Adobe Solution PARTNER

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EDUCATION

KOAKEPL/HR/2018113

Date: 11-August-2018

Vijayant Kumar,

127/202 W-2 Juhikala Barra-2,
Kanpur 208027

LETTER OF OFFER OF EMPLOYMENT

Dear Mr. Vijayant,

Following our recent discussions, we are delighted to offer you the position of "Head In-Charge Training Delivery" with KOAK Education Pvt. Ltd. Our organization is in human performance improvement solutions and by joining us, you will become part of a team that works together to provide our clients with the highest possible level of service, consulting and counselling.

We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are offering.

Base Location: Noida, Uttar Pradesh

Start Date: August 16th, 2018

Engagement: On Time Basis

Salary Commitment: Rs. 12,00,000 per year.

Reporting relationship: You would directly report to Ajay Prakash Mishra, Director and Lead-Training Team.

GLA UNIVERSITY
MATHURA

17 Km Stone, NH-2, Mathura - Delhi Road,
P.O. Chaumuhan, Mathura - 281 406 (U.P.) INDIA

No. GLAU/Estt./T&D/Appt./3291/16

Dated: 10.03.2016

Mr. Vijayant Kumar
127/202, W-2, Juhikala Barra 2,
Kanpur – 208027.

Dear Mr. Kumar,

With reference to your application and subsequent interview held on **18th February 2016** for the post of **Master Trainer** in the **Training & Development section of** GLA University, Mathura the Vice-Chancellor has approved your appointment as **Master Trainer** on **ad-hoc basis** in the payscale of 15600-39100 on the following terms & conditions:

1. You will get a basic salary of **Rs. 31142/- including grade pay of Rs. 5000/-** in the pay scale of **15600-39100** per month. The DA & HRA will be payable in addition to this as per the University rules.
2. Your appointment will be effective from the date of joining.
3. You will be considered for regularization as and when Selection Committee duly appointed by the University meets.
4. You will have to apply for regular position as and when it is advertised.
5. If your services are not found satisfactory, the University will have the right to terminate your services by giving one-month notice or one month salary in lieu of the notice without assigning any reason whatsoever.
6. During your service period, you will have to stay at the Head Quarter which will normally be at Mathura and you will not leave the Head Quarter without prior written permission of the Concerned Authority of the University.
7. Free accommodation will be provided by the University on the campus and in this case electricity charges will be Payble by you as per actuals.
8. In case you remain absent from duty for 10 days at a stretch without acceptable valid reasons or over stay the sanctioned leave without taking permission from the Concerned Authority of the University, the University will be at liberty to draw conclusion that you are not interested in service/job and you have left the same without notice as required above. This will result in termination of your above service and the University will have the right to realize one month salary and any other dues due to you.
9. You will not apply for any job outside the University or for higher studies (regular or part time or distance education programme) without obtaining prior permission from the Concerned Authority of the University.
10. In all the matters not mentioned herein, you are required to follow the rules and regulations of the University.
11. You shall perform all duties properly and sincerely assigned by the Superior authorities.
12. Your services will be governed by the service ordinance of the university.

(A.K.Singh)
Registrar

PSIT

PRANVEER SINGH INSTITUTE OF TECHNOLOGY

Admin. City Office: 117/H-1/243, Model Town, Pandu Nagar, Kanpur 208 005
Ph. 0512 223 0044, 223 0066 **Fax** 0512 224 0000
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Ph. 0512 2696 248, 2696 249, 2696 650 Fax 0512 2696 333, 2696 244
Email info@psit.ac.in **Tollfree** 1800 180 2233

No. PSIT/HR-15-16/TR12004

9th March 2016

To Whom It May Concern

This is to certify that Mr.Vijayant Kumar S/o Late. Dr. I.P. Singh has worked with us as Trainer in the Department of Training from 13th January 2012 till 9th March 2016.

His work and conduct has been found to be satisfactory.

We wish him all the success in his future endeavors.

Sincerely,

For PSIT

Suresh Singh

Director of Human Resource