Institute of Infrastructure, Technology, Research And Management
(An Autonomous University established by Government of Gujarat)

No: IITRAM/Estt./2023/921

Date: 11 May 2023

Sub.: Upgradation of designation as Office Executive (Contractual) at the Institute of Infrastructure, Technology, Research And Management (IITRAM).

Dear Mr. Prajapati,

I am pleased to inform you that your request vide letter dated 31 March 2023 regarding upgradation of your designation has been approved by the competent authority. Accordingly, you are now designated as Office Executive (Contractual) with effect from 01 May 2023. Your revised consolidated (all inclusive) remuneration effective from 01 May 2023 will be **Rs. 35,000/- (Rupees Thirty-five Thousand Only)** per month. Further, your contract period as Office Executive will be valid till 31 October 2023, which is as per the offer letter no. IITRAM/Estt./Appo./2022/1957 dated 28 October 2022 consented by you for the post of Office Assistant – Stores.

This appointment will be governed by the general terms and conditions regulated by IITRAM Act (Gujarat Act No. 5 of 2013) besides the other rules of the Institute in force from time to time.

You are required to sign an agreement (wherein service conditions are mentioned in detail) on a general stamp paper of Rs. 300/- and a draft copy of the same is enclosed.

I/c Registrar

This is to communicate that the offer is acceptable to me.

11.5.2023

(Signature)

Date: 11.5.2023

To,

Mr. Rohitkumar Karshanbhai Prajapati
204, Prajapati-1,
At & Post - Dalisana,
Ta. Kheralu, Dist. Mahesana – 384325,
Gujarat.

Institute of Infrastructure, Technology, Research And Management

(An Autonomous University established by Government of Gujarat)

No: IITRAM/Estt./Appo./2022/ 1957 Date: 28/10/2022

Sub: Invitation to join the Institute of Infrastructure, Technology, Research And Management (IITRAM) as an Office Assistant – Stores (Contractual).

Dear Mr. Rohitkumar K. Prajapati,

With an objective to impart knowledge and offer courses with specialization in Infrastructure and Management of Infrastructure in particular and to create centres of excellence in the areas of Science, Technology and Management, Government of Gujarat has established an Institute – Institute of Infrastructure, Technology, Research And Management (Gujarat Act No. 5 of 2013) at Ahmedabad.

I am pleased to invite you to join the Institute as an Office Assistant – Stores (Contractual) with consolidated salary of **Rs. 30,000/- (Rupees Thirty Thousand Only)** per month. **This appointment will be on contract for One year.** This appointment will be governed by the general terms and conditions regulated by IITRAM Act (Gujarat Act No. 5 of 2013) and besides the other rules of the Institute in force from time to time. The appointment can be terminated by either side by giving a one month's notice. However, the Institute may require continuance till the end of the semester in which such notice is given by the employee.

Your services shall be assigned to your designation or laboratory or department allotted to you and your services may also be used for any other laboratory / department as and when required. You will be entitled for only Casual Leaves as per rules.

Your appointment shall be effective from 01/11/2022.

I/c Registrar

This is to communicate that the offer is acceptable to me.

(Signature)

Date: 28/10/2022

To,
Mr. Rohitkumar Karshanbhai Prajapati
204, Prajapati-1,
At & Po. Dalisana,
Ta. Kheralu, Dist. Mahesana – 384325,
Gujarat.