Institute of Chartered Financial Analysts of India University, Jharkhand
Established under the provisions of the Institute of Chartered Financial Analysts of India University Act, 2006 (Jharkhand Act No. 08 of 2007)

Offer Letter

Ref No: Offer/HR/IUJh/24/13496 *February 08, 2024*

Mr Ravi Kumar Singh
Gandhi Nagar, CCL Colony
Opp to CCL Training Centre Main Gate
Private Building, Kanke Road
Ranchi- 834008
Jharkhand
Ph. 8002512003

Dear Mr Ravi Kumar Singh,

Referring to your application and subsequent interview you had with us, we are pleased to inform that you have been selected as Assistant - Examinations at The ICFAI University - Jharkhand. Your remuneration details are enclosed as Annexure - 1

A detailed appointment letter with all other terms and conditions, which were discussed and mutually agreed upon, of this employment will be issued to you on the day of your joining. You are requested to join on or before February 23 2024.

Employee remuneration in the Annexure – 1 is considered confidential in this organization. Hence, you are requested NOT to share the details with anybody in the organization, even at the time of joining.

Please send your consent through a reply email.

Yours Sincerely,

Director – CHRD

Annexure – 1

Name	Mr Ravi Kumar Singh
Designation	Assistant - Examinations
Scale	Corporate Pay

Monthly Remuneration	
Pay Component	**(Rs)**
Basic	9,100
House Rent Allowance (HRA)	5,460
Conveyance	1,600
Special Allowance	3,840
Gross:	**20,000**
Statutory:	
PF (as per EPF Act)	1,553
Gratuity (as per Gratuity Act)	438
Perks:	
LTA# (one Basic in two years)	379
Leave Encashment# (max of 15 days a year)	379
Total Cost To Company (CTC):	**22,749***

Eligible from the date of your confirmation.

* *In addition to the above, you can avail mediclaim facility as per the organisation policy with 50% premium subsidy by the Employer.*

Signature of the Employee

Director, CHRD