SCHEDULE "H"
{See rule 18 (1)}
Form of Discharge Certificate

1. Name and address of the issuing the certificate:-
MANIKGARH CEMENT ENGLISH SCHOOL, GADCHANDUR

2. Full name of the employee :- **Mr. SUMIT SWAPAN CHAKRABORTY (PRT-COMPUTER)**

3. **Qualification:**
Degree/Diploma : **HSSC / B.E.(IT)**
Class obtained in degree/diploma Year : 2008 / 2014

University : SGBAU, AMRAVATI

4. Whether temporary/permanent : **PROBATION**

5. Service rendered : **02/07/2018 to 31/07/2019**

6. Pay last drawn : **Rs. 22947 /-** per month.
In the scale of : -------
Allowances, if any : (a) ---------- (b) ---------
Date of next increment : --Nil--

7. Whether due notice by either party was given or not - No
In the case of termination it should be stated whether regular
Enquiry was held into the charges framed against him/her. - N.A.

8. (a) Whether subscribing to the contributory/General Provident Fund, if so Account number, amount of monthly subscription, amount of loan and Its installments outstanding, if any : **A/c. No: NG/NAG/60003/10155**

(b) Postal Saving Bank Account No. : ----- Nil --------

9. Whether he/she has returned all school money and books, etc. :
---- Yes -----

10. Remarks: **1) He was a hard working and dedicated Teacher.**

Place: Gadchandur
Date : 23/01/2020

(ARCHNA GOLCHA)
Signature and seal of the Head of the school
Principal
Manikgarh Cement English School
Gadchandur.

/ymc/Discharge Cert.