गनी खान चौधरी अभियांत्रिकी तथा प्रौद्योगिकी संस्थान
Ghani Khan Choudhury Institute of Engineering and Technology
(A Centrally Funded Technical Institute under the Ministry of Education ,Govt. of India.)
Narayanpur, Dist. Malda, PIN- 732141, West Bengal
Website : www.gkciet.ac.in

न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

File No:- GKCIET/ Director/ 13796

Date:- 25.02.2025

To,

Sri Aditya Kumar Singh
S/o:- Sri Daya Nand Singh
Vill: - Budhason, P.O: - Bajitpur,
Dist.: - Godda, State: - Jharkhand - 814160

Sub:- Engagement to the post of Assistant Registrar (on contract basis) - reg.

Sir,

With reference to your request letter dated 03.12.2024, you have been engaged as Assistant Registrar (on contract basis) on the consolidated pay of basic pay of Rs. 56,100.00 and DA in Pay Matrix - 10 for a period of one (01) year from 25.02.2025 till 24.02.2026 on the terms & conditions mentioned below:

Terms & conditions:

1. A consolidated pay of basic pay of Rs. 56,100.00 and DA in Pay Matrix – 10 will be paid per month during the period of contract.
2. Earned Leave, HPL and Commuted Leave will be admissible to you as per CCS (Leave) Rules, 1972 apart from Casual Leave and Restricted Holiday.
3. You will be eligible for encashment of Earned Leave at credit on the date of termination of contract subject to the condition that for each completed year of service put in by him in the post in such contract appointment, not more than 10 days' benefit of earned leave encashment shall be permissible.
4. You will be allowed to retain the residential quarter on normal payment of license fee and electric charges.
5. **Entitlements/Facilities**: You will not be entitled for other facilities such as LTC, Medical, HRA, NPS, Joining Time Pay, Transport allowance etc.
6. **Nature of Appointment**:
    a. You will be engaged on contract basis for one (01) year from 25.02.2025 till 24.02.2026 against a regular vacancy.
    b. Your performance will be reviewed before completion of contract period and if the performance is found satisfactory, the contract may be extended for further one year as per requirement of the Institute.
    c. You will be required to execute a contract agreement with the Institute.
    d. This engagement shall not entail you for regular appointment to the post.