GHANI KHAN CHOUDHURY INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Under Ministry of Education,Govt. of India)
Narayanpur, Malda,West Bengal.

# SALARY SLIP

| | | | |
|---|---|---|---|
| *Name of Employee* | Aditya Kumar Singh | *Pay Month* | January, 2025 |
| *Designation* | AR - Contractual | *Pay Mode* | NEFT |
| *Basic Pay (7th CPC)* | 59500 | | |

| ***Earnings*** | | | ***Deduction*** | | |
|---|---|---|---|---|---|
| *Basic Pay* | Rs: | 59500 | *NPS Contribution* | Rs: | 0 |
| *DA @ 53%* | Rs: | 31535 | *P.TAX* | Rs: | 200 |
| *TA* | Rs: | 3600 | *TDS* | Rs: | 0 |
| *DA on TA @ 53%* | Rs: | 1908 | *Acc. License Fee* | Rs: | 930 |
| *HRA 10%* | Rs: | 0 | E. Bill Recovery | Rs: | 1644 |
| *Warden / Other* | Rs: | | TDS on Medical Bill. | Rs: | |
| *Hindi* | Rs: | | | | |
| ***Gross Salary*** | **Rs:** | **96543** | ***Total Deduction*** | **Rs:** | **2774** |
| | | | ***NET Salary*** | Rs: | 93769 |

This is system generated salary slip signature does not required.

Abhay Kr. Singh.

न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

E-mail: ar_debanick@gkciet.ac.in

Ghani Khan Choudhury Institute of Engineering and Technology
(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)
Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/13918

Date: 28.03.2025

## Experience Certificate

This is to certify that Dr. Aditya Kumar Singh (employee code: GKCIET/0112) was working in this Institute as Assistant Registrar (on contract) from 23.02.2022 to 22.02.2025.

His last basic Pay was Rs. 59,500/- in Pay Level 10 as per 7th CPC.

This is issued with the approval of the competent authority.

28/03/25

(Debanick Majumder)
Assistant Registrar (A&E)

E-mail: ar_debanick@gkciet.ac.in

न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

# Ghani Khan Choudhury Institute of Engineering and Technology

(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)
Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No. GKCIET/13694

Date: 07.02.2025

## Office Order

Sri Aditya Kumar Singh was appointed on 23.02.2022 to the post of Assistant Registrar (on contract basis) for a period of 03 years. The contract period will end on 22.02.2025.

Sri Aditya Kumar Singh will be relieved on 21.02.2025 (A/N) (last working day of the contract) after getting No-Dues certificate. He will be entitled for drawing encashment of earned leave at credit subject to maximum of 10 days per year as per rules.

This is issued with the approval of the competent authority.

7/02/25

(Debanick Majumder)
Assistant Registrar (A&E)

Copy to:

1. Person Concerned (by name)
2. Dean (Acad.) – for kind information
3. Finance Section – for kind information
4. Deputy Registrar – for kind information
5. Registrar – for kind information
6. Director – for kind information please
7. File copy

Aditya Kr. Singh

E-mail: ar_subhasis@gkciet.ac.in

Ghani Khan Choudhury Institute of Engineering and Technology
(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)
Narayanpur, Dist.: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/8587

Date: 04/08/2022

**OFFICE ORDER**

In the interest of the Institute work, Director, GKCIET is pleased to rearrange the responsibilities to the employees of this Institute as follows:

| Serial No | Name of the Employee and Designation | Responsibilities Assigned | Additional Responsibility |
|---|---|---|---|
| 1 | Shri Aditya Kumar Singh Assistant Registrar | Store and Purchase | Hostel Management Council |
| 2 | Dr. Dharmeswar Dash Assistant Professor (ME) | Officer on Special Duty (OSD), Academic Cell | ----- |
| 3 | Dr. Rakesh Das Assistant Professor (Physics) | Examination Coordinator (EC) | ----- |

2. The reporting channels of Shri Aditya Kumar Singh, Assistant Registrar (S&P) will be same as for Assistant Registrar (A&E).

3. This supersedes earlier order in this position.

3. The charge hand over along with all files (both soft and hard copies), assets and correspondence on issues in progress should be completed as soon as possible with intimation to the undersigned and Director.

4. This issues with the approval of the competent authority.

04/08/2022

(Md. Abdur Rajjaque)
Deputy Registrar

**Copy to:**

1. Person concerned (by name)
2. Personal File
3. All Employees
4. Deans/HoDs/HoS/Officers
5. Deputy Registrar - for kind information please.
6. Director – for kind information please.
7. File copy

04.08.2022

(Dr. Subhasis Bhattacharjee)
Assistant Registrar (A&E)

E-mail: ar_subhasis@gkciet.ac.in

# Ghani Khan Choudhury Institute of Engineering and Technology

(A Centrally Funded Technical Institute under Ministry of Education., Govt. of India.)

Narayanpur, Dist.: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/ 8331 Date: 01.06.22

## OFFICE ORDER

In the interest of the Institute work, Director, GKCIET is pleased to constitute the Hostel Management Council (HMC) with the following employees:

| Sl. No. | Name and Designation | Capacity |
|---|---|---|
| 01. | Dr. Chiranjit Sain,<br>Chief Warden & Assistant Professor, EE | Chairperson |
| 02. | Dr. Soutick Nandi,<br>Warden & Assistant Professor, DAS | Member |
| 03. | Dr. Nitesh Mondal<br>Warden & Assistant Professor, ME | Member |
| 04. | Dr. Debasish Ghorui<br>Warden& Assistant Professor, DAS | Member |
| 05. | Ms. Priyanka Sahu<br>Warden & Assistant Professor, HSS | Member |
| 06. | Ms. Chhandita Das<br>Warden & Assistant Professor, HSS | Member |
| 07. | Mr. Aditya Kr. Singh<br>Asst. Registrar, (Acad. & HMC) | Member Secretary |

The HMC shall perform their duties for the institute hostels from time to time in addition to their own duties and responsibilities with immediate effect.

This issues with the approval of the competent authority.

01.06.22

(Dr. Subhasis Bhattacharjee)
Asst. Registrar (A&E)

**Copy to:**

1. Persons concerned (by name)
2. Deans/HoDs/HoS
3. Deputy Registrar
4. Director – for kind information please.
5. File copy

E-mail: ar_subhasis@gkciet.ac.in

Ghani Khan Choudhury Institute of Engineering and Technology
(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)
Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/ 8117

Date: 19.04.2022

**OFFICE ORDER**

In the interest of Institute work, the Director, GKCIET is pleased to reconstitute the Central Tender cum Purchase Committee (CTPC) with the following officials of this Institute, in addition to their own duties & responsibilities.

| | |
|---|---|
| i) Dr. Sandip Chanda, Associate Professor (EE) | - Chairman |
| ii) Md. Abdur Rajjaque, Deputy Registrar (Fin) /or nominee | - Member |
| iii) Mr. Gopal Bandyopadhyay, System Manager | - Member |
| iv) Dr. Chiranjit Sain, Assistant Professor (EE) | - Member |
| v) Dr. Sourav Chakraborty, Assistant Professor (FPT) | - Member |
| vi) Dr. Santosh Kumar Dash, Assistant Professor (ME) | - Member |
| vii) Dr. Poojari Yugendar, Assistant Professor (CE) | - Member |
| viii) Mr. Aditya Kumar Singh, Assistant Registrar (Acad. & Hostel) | - Member Secretary |

2. The committee will look after all the tender & purchase related matters in accordance with General Finance Rules (GFR), Govt. of India.

3. This supersedes all other earlier orders in this regard.

4. This issues with the approval of the competent authority.

19/04/22

(Md. Abdur Rajjaque)
Deputy Registrar

**Copy to:**

1. Persons concerned (by name)
2. Dr. Habib Masum & Mr. Gopal Bandyopadhyay – with request to hand over all documents/ records/files to the Chairman & Member Secretary as assigned above.
3. System Manager – with request to upload the same on the Institute website
4. All Deans/HoDs/HoS' for kind information
5. Director – for kind information please.
6. File copy

19.04.22

(Dr. Subhasis Bhattacharjee)
Assistant Registrar (A&E)