SHARDA UNIVERSITY
Beyond Boundaries

NAAC A+ ACCREDITED

March 19, 2025

Emp Id:7763
Mr. Lovepreet Singh
Technical Assistant
School of Pharmacy
Sharda University

Annual Increment – 2025

We are pleased to inform you that you have been granted an increment of 3%, effective January 1, 2025.

Accordingly, the revised break up of your salary, effective 01st January 2025, is as under:

(Pay Band:5200-20200, GP:3200)

Basic	: Rs.	9,154/-
DA@90%	: Rs.	8,238/-
HRA@10%	: Rs.	915/-
Other Allowance	: Rs.	7,430/-
Gratuity	:Rs.	870/-
Total	**: Rs.**	**26,607/-**

**Other Allowance shall be subsumed in the next pay scale revision.*

Please note that all employees of Sharda University are required to adhere to the following:

- Neither give anyone in writing nor verbally particulars or details of organizational matters of confidential nature including pay-related information, which may be your personal privilege to know by virtue of you being an employee of Sharda University.
- Any unauthorized disclosure could lead to disciplinary or legal action up to and including termination of employment.

All other terms and conditions of your appointment remain unchanged.

We look forward to your continued contributions to Sharda University.

With best wishes,

Dy. Registrar-HR

Dean-SOP

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Stage Upgradation

Dear Mr. Lovepreet Singh,

We would like to congratulate you on your Stage upgradation from Technical Assistant(stage-1) to Technical Assistant(stage-2), effective January 1, 2025.

Accordingly, the revised break up of your salary is as under:

(Pay Band:5200-20200, GP:3200)

Basic	: Rs.	8,887/-
DA@90%	: Rs.	7,998/-
HRA@10%	: Rs.	889/-
Other Allowance	: Rs.	7,221/-
Gratuity	:Rs.	844/-
Total	**: Rs.**	**25,839/-**

Best wishes for success in your career and looking forward to your continued contribution.

With best wishes,

Thaiguni Ghosh.
Dy. Registrar– HR