कमोडोर रमन खन्ना
कमान सूचना प्रौद्योगिकी अधिकारी
Commodore Raman Khanna
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30 Oct 23

CERTIFICATE OF EXPERIENCE
TO WHOM IT MAY CONCERN

This is to certify that Sandeep Kumar Gangawat, MECH-3(equivalent to CPO),138041-F has been working in this office wef Jun 18 to till date. During his tenure he has carried out the duties of department regulator. His duties included the following:-

(a) **Divisional Master Chief for subordinate staff**:- He ensured all the issues pertains to leave personal/service, discipline, moral, welfare job satisfaction, utilisation and training of staff as per Naval guidelines. He had led a team of 08 IT proficient Service staff, 09 Web developers and 03 DEOs.

(b) **Admin Chief**: - He handled all the administrative issues including Annual IT Inspection for all the WNC units. He also ensured IT audits and cyber security of IT peripherals devices of this office, he has guided and counselled his team for easy resolution in web application related issues.

(c) **Procurement in charge** :- He has proficiency in undertakingIT procurement for this office and AMC case (10 Lakhs to 3.8 Cr) for Mumbai region units of WNC as per Defence procurement manual and GeM Guidelines.

(d) **IT Budget-in-Charge** :- He judicially distributed IT Budget (appox 30 Cr each year) on to appox 186 WNC units and ensures its full utilisation.

(e) **Command Post Security**:- Being a Defence Personnel has also carried out the duties of duty MCPO at Western Naval Command Security post.

The overall working with him has been wonderful experience. We as a team wish him continued success in his career journey.

Regards.

(Raman Khanna)
Commodore
कमान सूचना प्रौद्योगिकी अधिकारी
Command IT Officer
कृते पश्चिम कमान-इन-चीफ
for Flag Officer Commanding-in-Chief