MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE
(AUTONOMOUS)

PROCEEDINGS No. MITS / Estt. /H.R/offer Letter No.54/ 2023-24, Dated: 11/12/2023

Appointment Letter

In pursuance of the Selection Committee report dated 18.10.2023, Mr. Divjyot Singh Puri, S/o Sri Jitender Singh Puri, resident of Chandigarh, is appointed as an Assistant Professor in the School of Computers & Aptitude Trainer of this Institute and AICTE VII Pay Scale (57700 - 182400) gross salary of Rs. 74,304/- p.m.

In order to provide stability to the career of the selected applicant and enable his to complete the projects he may handle, a minimum service of 1(One) year is mandatory and the same shall be treated as probation period. After completion of the mandatory period of service of One year, if the applicant desires to leave, he can be relieved after the completion of his assigned responsibilities / duties and during the period between 1st May to 30th June only, with two months' prior notice.

However; if the incumbent desires to get relieved without serving the notice period on an emergency he has to complete all the assigned responsibilities, and he is liable to refund two months of salary to compensate the expenditure incurred to fulfil the incomplete academic assignments with the appointment of additional faculty.

If the Institute desires to relieve the incumbent during the academic year on disciplinary grounds who is causing damage to the academic environment, one-month prior notice will be given (or) one-month salary in lieu of notice.

- He shall abide by the rules & regulations of the college, which are in force from time to time.
- You are required to sign on the duplicate as a token of your acceptance.

He shall report to duty on or before 11.12.2023

Principal
PRINCIPAL
Madanapalle Institute of
Technology & Science
MADANAPALLE-517325

Copy to : 1) Administrative Office
2) The HoD – School of Computers
2) Personal file

I hereby accept all the above terms and conditions including pay and allowances. I have gone through the service rules and regulations of the Institution and I undertake to abide by the same.

(Employee)