EXPERIENCE CERTIFICATE

This is to certify that **Warrant Officer Sanjay Kumar Upadhyay** has rendered **30 years** of unblemished and dedicated service in Indian Air Force. Throughout his tenure, he has demonstrated exceptional commitment, leadership and professionalism. He is presently serving as Warrant Officer-in-Charge, Human Resource Management Department and has effectively handled the following responsibilities: -

(a) **Catering**. Responsible for weekly manpower planning and efficient Messing arrangements for approximately 1500 living in Air warriors.

(b) **Accommodation**. Oversaw hygiene, sanitation and maintenance of living-in accommodations for 1500 personnel, ensuring a clean and safe environment.

(c) **Sports**. Upkeep of sports infrastructure alongwith organising various sporting events and physical development activities.

(d) **Administration**. Ensuring seamless administrative support and facilities for all 1500 personnel under his purview.

(e) **Training and Sports Area**. Supervising and coordinating activities related to physical training and sports development across the unit.

(f) **Procurement**. Handling procurement of essential administrative, catering and sports related items and ensuring timely acquisition and budget compliance.

(g) **Additional Experience**.

- Served as Manager of Training Command Sports Complex (2014 - 2017), overseeing maintenance and smooth operation of associated facilities such as the Restaurant, Bar, Gymnasium and Swimming Pool etc.

- Served in 1 Punjab Air Squadron NCC, Jalandhar from 2002 to 2005, contributing significantly to training, youth engagement and NCC administrative duties which was awarded with the Best NCC Squadron at all India Vayu Sainik Camp.

Place : Air Force Station New Delhi

Date : 19 May 2025

(Anil Sharma)
Group Captain
Chief Administrative Officer
Air Force Station New Delhi