SECURELYNKX NETWORKS

D 434,2ND FLOOR, NEAR RAMPHALCHOWK, DWARKA
SECTOR 7, NEWDELHI-110075
(T): 011 4561 3160

Date: 10th April 2025
Ref: SH.SLX.25.04.001

Offer cum Appointment Letter

Aditya Raj
Mobile No:- 7870515269

Dear Aditya

Based on the interview and discussions we had with you, we are pleased to offer you employment with Securelynkx Networks as **"Network Technical Support Executive"** on the following terms and conditions with effect from **DOJ: 11th April 2025.** You will be paid a salary of Rs. 16,500/- Per month.

Please sign and return a copy of this letter as a token of your acceptance. We would like to welcome you to our organization and wish you a rewarding career.

Compensation & Benefits: The compensation and benefit program are enclosed for your reference. Please note that your compensation is a confidential matter between you and the company, and the company shall view any breach of confidentiality with the utmost seriousness. The compensation structure is subject to change at the company's discretion and will be communicated to you from time to time.

Applicable tax would be borne by you. The company is obliged to deduct Income Tax at source as per provision of Income Tax Act / Rules. Accordingly, you are required to submit all required proof of permitted savings / investments and other details from time to time to enable the company to comply with the provisions of law. In the event of non-compliance by you as aforesaid if the company is required to pay any interest or payment under Income Tax Act, it shall deduct the amount as may be paid or payable from your salary or other payments and you shall allow the company to comply with these requirements without objection.

During your employment with the Company, you will agree to work on any project that you are assigned to irrespective of technical platforms/skills and nature of the project. If necessary, you may also be required to work shifts. Failing to do so can lead to termination of employment without notice.

Working hours, holidays and leave: You will observe the working hours, holidays and leave rules as per the service rules applicable to your category of employees.

Confidentiality & Secrecy: During your employment and for a period of 12 months commencing the last day of your employment with the company, you will not at any time disclose to a third party, any of the Company's confidential technical information or any information concerning the business of the company and its parent and affiliated companies, which you may come to know during your services with the company.

Use of company resources: Use of company resources for personal use is strictly restricted. This

includes usage of computer resources, information, internet service, and working time of the company for any personal use. You are expected to use the IT assets assigned to you like System, Laptop, etc. judiciously. In the event, the same is found to be physically damaged or tampered with, you are likely to be asked to compensate for the same as deemed necessary by Epicenter.

Intellectual Property: If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

Alternative Employment: During your employment with the organization, you will not engage yourself directly or indirectly in any trade, business, occupation, employment, service, whether for remuneration or otherwise.

Roles & Responsibilities: Your duties and responsibilities will be communicated to you by your reporting manager. However, you shall execute and perform all such duties that may be assigned to you by the organization from time to time and the organization reserves the right to vary these at its discretion.

Probation and Confirmation: You will be on probation for a period of six months from the date of appointment and if your conduct and performance in the appointed position are found satisfactory you will be confirmed at the end of the probation period. In case of unsatisfactory performance your probation may be extended for a period of 3 months.

Notice Period: If you decide to part ways with the company, you have to serve a 30 days' notice period .

Termination of Employment: The Company reserves the right to pay or accept salary in lieu of notice. Your employment can be terminated either at your instance or that of the Management, where the Notice Period applicable for both parties shall be as per the Employee Separation policy. The company reserves the right to terminate your contract / employment without notice or pay in lieu of notice if it has reasonable grounds to believe you are guilty of gross misconduct, gross negligence and violation of company policies or in material breach of any of the terms of your employment. However, release from the services of the company will be subject to satisfactory handover of the responsibilities assigned to you.

Covenant: The employee agrees that: I will not For a period of one year after the termination of this agreement, directly or indirectly solicit to provide any professional services such as those provided by the Company for anyone who is a client of the Company anytime during the twelve months prior to my leaving the Company and for whom I provided any service as an employee of the Company during the five years prior to my leaving,

For a period of Twelve months after the termination of this agreement directly or indirectly, without the prior written consent of the Company, solicit for employment at any firm, entity or client with which I was associated during my tenure with the organization, or otherwise disrupt, impair, damage, or interfere with the Company relationship with its employees, client or any other business partners;

Upon the termination of my employment, retain, copy, or utilize any confidential, privileged or proprietary information, trade secrets, or other property of the Company, including but not limited to manuals, software, data, files, client lists or materials, or other data, publications or materials. The employee and the Company acknowledge and agree that the duration and the scope of the covenants contained in this paragraph are fair and reasonable.

Please confirm that the terms and conditions of this employment agreement are acceptable to you and that you accept the same by signing the duplicate copy of this letter as a token of your acceptance.

We welcome you to Securelynkx Networks and look forward to having a long and mutually beneficial association with you.

Policy Certificate of Receipt
I hereby certify that I have read and understood all the points mentioned in this document. I commit to abide

by all terms and conditions of the policy, and I also understand and acknowledge that failing to adhere to the above would make me liable for disciplinary action as per the policy of the organization.

Yours sincerely,
For Securelynkx Networks



Human Resources