PI CLASSES

Coaching & Computer Course

UAN: - RJ17D0050075

REF No: - 16/AUG/01

Date:- 01/07/2019

1st July, 2019

Mr. Shyoji Ram Saini
A159, Mahesh Nagar,
80 Feet Road near Bal Nagar
Garden, Jaipur, Rajasthan
302015

Subject: Letter of Appointment

Dear Mr.

This has reference to your application and subsequent interviews you have had with **PI CIASSES** . We are pleased to appoint you as **Computer Faculty** in its **Teaching** function based at **4-A, Green Nagar Near Dalda Factory, Durgapura,, Jaipur**. Your employment will be governed by the following terms and conditions:

1. ***Monthly Gross Salary***

You will be paid a monthly gross salary of **Rs. 30000/-(Thirty thousand Rupees Only)** per month.

2. ***Working Hours***

Your working hours will be 10 am to 6:30 pm as per the current Institute policy. The company observes a 6 day work week.

3. ***Date of Appointment***

Your date of appointment as per company records is **01/07/2019.**

4. ***Leave***

You will be governed by the current Leave Policy of the company for permanent employees.

5. ***Responsibilities***

In view of your office, you must effectively perform to ensure results. Your performance would be reviewed as per the Institute's Performance Management System.

6. ***General***

The above terms and conditions are based on Institute Policy, Procedures and other Rules and Regulations currently applicable to the Institute's employees and are subject to amendments and adjustments from time to time.

We welcome you to the **PI CLASSES**. Family and trust we will have a long and mutually rewarding association.

Yours faithfully,

Pi Classes Durgapura

Sincerely

Bhanwar Singh Solanki

(M. D.)