P2P Microfinance & Allied Services

Offer Letter

26 July 2021

Dear Tejprakash Bhardwaj,

Sub: Offer Letter

Further to your application & subsequent interviews you had with us, we are pleased to give you an offer letter for designation State Coordinator on the following terms & conditions:-

1) Your Date of Joining with our organization is **26 July 2021**. During your employment with us, you will be deputed at Jaipur.

2) However, your services are transferable and you may be assigned, after reasonable notice, to any location in India where **P2P Microfinance & Allied Services** Operates.

3) You will be paid a total remuneration of INR 2, 43,600/- as CTC per annum. Detailed salary structure will be provided in Appointment Letter.

4) Please note that this is only a provisional offer of employment for a fixed term and is not to be construed as an appointment letter.

5) We reserve to cancel this offer in case of failure to join by **26 July 2021** or any information furnished by you is found to be false.

6) You shall be bound to devote your entire time exclusively to the business of the company and will not be directly or indirectly engaging in any other part time or full time business or occupation.

7) On confirmation of your employment, your appointment shall be subjected to a mandatory thirty days' notice of termination wherein any annual leaves cannot be availed even if not consumed during prior employment but this does not preclude the summary termination of your engagement by the company in the event of misconduct, negligence or disobedience of orders of your superiors as well as violation of any of the conditions of your service.

8) Your salary is strictly confidential and disclosure of the same shall be inviting immediate termination of services.

9) You are strictly prohibited to take up any work assignment with our and our associate's clients/customer directly or through our competitor.

P2P Microfinance & Allied Services

We welcome you and wish you a rewarding and Progressive journey with **P2P Microfinance & Allied Services**' family.

Kindly sign the duplicate copy of this letter as a token of your acceptance of the provisional letter.

DOCUMENTS REQUIRED AT THE TIME OF JOINING (two copies)

- Photocopy of the Offer letter accepted and signed by you
- An updated signed CV
- Academic & Professional Certificates
- 10 Recent Passport size Photographs
- Reliving Certificate from last Employer
- Last Pay Slip drawn
- Proof of Birth date (Copy of Birth Certificate / School Leaving Certificate)
- Proof of identity (copy of passport/ driving license/ voter's ID card/ college exam admit card etc.)
- Background Check (Copy of Passport/Police Verification Form) is mandatory before joining else need to be completed within 15 days of joining.

Please Note:

If you are residing at a location from which coming down to our Zonal Office (Jhunjhunu) for completing Joining formalities is not possible, in that case pls, do courier your document on the below provided address:

Yours Truly,



Ankit Pandey

(State Head-Rajasthan)

P2P Microfinance & Allied Services

P2P Microfinance & Allied Services
Behind PRC Bitsaa Institute,
Hari Nagar Colony, Vidhya Vihar Pilani,
Dist-Jhunjhunu (Raj) 333031