IIHMR UNIVERSITY

Ref. No. IIHMR-U/PRES/HR/2025/
Dated: February 24, 2025

Ms. Shalini Parekh
B93/94, Shobha Divine
Raghunandan Vihar, Jagatpura
Jaipur-302017

Sub: Offer letter for the position of Counsellor at IIHMR University, Jaipur

Dear Ms. Shalini Parekh,

We are happy to offer you the position of **Counsellor** on a contract of one year with a consolidated salary of Rs. 30,000/- (Rupees Thirty Thousand Only) per month w.e.f. your date of joining which shall be on or before March 03, 2025.

This is a formal offer letter for the position of **Counsellor** in grade **S-6** at IIHMR University, 1 Prabhu Dayal Marg, Near Sanganer Airport, Jaipur-302029. Detailed terms and conditions of your appointment will be mentioned in your appointment letter which will be issued to you at the time of your joining.

This letter is based on the information furnished in your application for employment and discussions you had with us. If, at any time in future, it comes to light that any of this information is incorrect or any relevant information has been withheld, then your engagement is liable to be terminated without notice or compensation thereof.

Please do not hesitate to write or call if you need further information or clarification on the terms and conditions of this offer.

Look forward to your acceptance of our offer. Kindly sign the enclosed duplicate copy of this letter as a token of your acceptance.

At the time of joining, you will be required to produce the following:

a. Self -attested copies of certificates of qualifications & experience.
b. Two recent passport size photographs.
c. Two reference letters from reputed persons.
d. Relieving letter & Salary Slip from your previous Organization.
e. Photocopy of PAN Card & Aadhar Card.

With best wishes,

For **IIHMR University**

Dr. P R Sodani
President