Resume



Ayushi Agarwal
E-50 Ekta Nagar
Double Story
Bareilly (UP), Pin: 243122
Contact No.: 91+ 7618412378
E-mail : ayushiagarwal5511@gmail.com

Objective:

My aim as an experienced worker in an educational organization would be to render my knowledge, experience, and expertise in all aspects starting from organizational management.

Professional Background:

- Work experience in Competent Public School, CB Ganj as a Librarian.
- Work experience in Sai Paramedical Institute, Bareilly as a Librarian.
- Work experince in Copilot Prime Digital Marketing Agency as a Graphic Designer.
- Experience in Shyama E Consultancy as content writer.

Professional Expertise:

- Excellent knowledge of Koha Library software.
- Office Package: Microsoft Word, Microsoft Excel, Microsoft PowerPoint & Internet.
- Course on Advance Excel.
- English Computer Typing.

Professional Qualification:

- Completed Course on Computer Concepts from National Institute of Electronics and Information Technology.
- Advance Diploma in Computer Application.
- Diploma in Computer Application with Grade A.
- Photoshop course in Computer Application with Grade A.
- Tally ERP 9.0 with GST.

Academic Qualification:

- Master of Library & Information Science from Mahatma Jyotiba Phule Rohilkhand University in the year 2024 with 88%.
- Bachelor of Library & Information Science from Mahatma Jyotiba Phule Rohilkhand University in the year 2022 with 80%.
- Bachelor of Commerce (Honours) from Mahatma Jyotiba Phule Rohilkhand University in the year 2021 with Ist division.
- XII from Board of High School and Intermediate Education U.P. in the year 2018 with 79%.
- X from Board of High School and Intermediate Education U.P. in the year 2016 with 83%.

Personal Details:

Name	**:**	Ayushi Agarwal
Father’ s Name	**:**	Late Mr. Pramod Kumar Agarwal

Date of Birth : 10st Aug 2001

Sex : Female

Marital Status : Unmarried

Nationality : Indian

Language Known : English and Hindi

Positive Point : Honest, Careful in work, Respect to elders, Well mannered, Ability to learn fast, Sincere & Hard worker, Self Confidence.

Place : _____ **Signature**
Date : _____ **(Ayushi Agarwal)**