CAREERBODH.COM

20th December 2025

To,

Shiv Kumar Sharma
Chawand ka Mand, Saipura, Jaipur, Rajasthan
302027

Subject: Relieving Letter for Shiv Kumar Sharma 161124

Dear Shiv,

This letter is an official acknowledgement and confirmation of receiving your resignation letter dated 15th December 2025 from your position of **Admission Officer** from the **CAREERBODH.COM**, Effective **18th December 2025**

This is to certify that you have successfully completed your Tenure with the company from **6th January 2025 to 18th December 2025**

We hereby confirm Shiv's Departure from the company and release from the duties and responsibilities. During his tenure with us. He performed his duties meticulously and professionally.

kindly Note that the full and final settlement will be processed according to the company's policy in the stipulated time.

We highly appreciate Shiv's efforts and contributions to the organisation, and wish him the best of his future endeavours.

With Best Regards,
Vikas Khandelwal
Head - Human Resource
CAREERBODH.COM