A. D. PATEL INSTITUTE OF TECHNOLOGY

P.O. Box No. 52, Vitthal Udyognagar, New Vallabh Vidyanagar-388121
Phone : (02692) (O) 233680, Fax : (O) 238180, Principal (R) 238445,
E-mail : Principal@adit.ac.in Web Site : www.adit.ac.in

ADIT
न हि ज्ञानेन सदृशं पवित्रम् इह विद्यते ।
ISO 9001:2000

No. ADIT / Office / APP / 2013 / 413

Date: 28/06/2013

Letter of Appointment

To,
Prajapati Simit Bhikhalal
D/70, Ajita Nagar – 2
Sama – Savli Road
Vadodara - 390022

With reference to your application and personal interview, thereon by the Selection Committee, on **26-06-2013** and considering the recommendation of the said Committee, we are pleased to appoint you as a **Assistant Professor** at **Automobile Engineering** in the pay scale of ***Rs. 15600-39100*** *starting with* ***Rs.15600/- + AGP Rs.6000/-*** *p.m.* plus dearness allowance and other allowances admissible as per C.V.Mandal / Gujarat Technological University rules on a probation for a period of two years from the date of your joining the college. If necessary, the probationary period may be extended for further period.

Unless the probationary period is satisfactorily completed and your suitability for the position in service is determined, you shall not be continued beyond the period of probation. Your work will be evaluated periodically for this purpose and if not found satisfactory, your services will be terminated during the period of probation without assigning any reason whatsoever.

Your appointment is subject to:

(1) Approval from Gujarat Technological University / Director of Technical Education, Gujarat State / AICTE as the case may be.

(2) You will assume duty on or before **01/08/2013**.

(3) Until the strength of the students and/or workload prevails.

(4) Audit approval.

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(5) Observance of rules and regulations prescribed by Gujarat Technological University and Charutar Vidya Mandal for the employees.

(6) Remaining physically present in the college as per the timings prescribed by the authority and if need be, putting in extra hours of work on all days including holidays without remuneration.

(7) Produce physical fitness certificate issued by a Registered Medical Officer.

(8) You will have to teach subjects other than your specialization depending on the work load and requirement of the Institute.

(9) As a member of the teaching staff, you will observe the working hours specified and carry out the teaching work and other duties assigned to you by the Principal of the college. This teaching work may be in relation to any of the degree, diploma, certificate courses, post graduate courses and other training programmes conducted by the college, and it shall include, but shall not be limited to lectures, laboratories and tutorials. You shall carry out other institutional, curricular and co-curricular work and activities and attend in-service training programmes during working days, holidays or vacation as required by the Head of the Institute / management.

(10) You will have to undergo such training and pass the examination as may be decided by the college / Charutar Vidya Mandal from time to time within the stipulated period.

(11) You have to produce original mark sheets, certificates and testimonials alongwith attested xerox copies thereof to the Principal of the college before joining the college.

(12) You shall not accept any remuneration for any work done, from any agency / institution / individual without permission of C.V. Mandal.

(13) Your appointment does not permit you to engage in any business, consulting, testing, professional work, tuition, tutorial and/or any other outside activity with or without remuneration unless you obtain prior sanction of the Board of Management explicitly for each such activity.

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(14) Leave will be provided to you as per rules. All types of leave have to be approved in advance.

(15) If you desire to seek employment elsewhere, you are required to apply through C.V.Mandal.

(16) You may be assigned an additional duty of the Hostel.

(17) If you accept this offer of employment, then the terms and conditions herein will constitute a contractually binding agreement between you and the College. Any party to the agreement may terminate it by giving a notice in writing at least 30 days in advance during probation period and 90 (ninety) days in advance on confirmation of service. However you will be relieved only at the end of academic year.

(18) You will have to undergo the "Communication Skill" programme at C.D.C., Vallabh Vidyanagar within a year from your joining.

(19) You have to reside with in 8 kms. from the institute.

In accepting this appointment, you agree to abide by the provisions made either by the college and / or Charutar Vidya Mandal from time to time. You also agree that you may be given different assignments by the authorities concerned from time to time and posted at or transferred to any of the Educational Institutions administered by Charutar Vidya Mandal in the interest of smooth working if need arises with the same pay & pay scale.

You shall have to work strictly in accordance with instructions of your immediate superior and according to the general working programme of Charutar Vidya Mandal. It is expected that your behavior and character will be commensurate to the decorum and probity suitable to your appointment.
Your appointment is based on the information supplied by you. If during your tenure at any period of time information supplied is found to be wrong, your services will be terminated.

In case you are allotted a residential staff quarter during service, you will be required to vacate it on the day you discontinue from service due to resignation, retirement, termination or otherwise. If you fail to vacate the residential quarter, Charutar Vidya Mandal shall be at the liberty to withhold

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your all dues including P.F. and take suitable legal steps at the time of cessation of service until the quarter is vacated. This condition is a part and parcel of the service condition and therefore, Charutar Vidya Mandal shall also be entitled to take such legal steps which may be consequent in case of disobeying the order.

Principal

Hon. Secretary
Charutar Vidya Mandal

I have read the above offer and the appointment conditions contained therein, applicable to employees of _____ _____, and I agree to be bound by them and such other rules as may be in force from time to time. I accept the Letter of Appointment subject to all these terms and conditions mentioned therein.

_____
(Name of the Employee)

INWARD NO :	647
DATE :	2/8/13
DEPT :	office

Prajapati Simit B.
Assistant Professor,
Automobile Engg. Dept.,
ADIT, New V.V.Nagar.
Date:01/08/2013

To,

Principal,
ADIT, New V.V.Nagar.

Subject: Joining Report.

Respected Sir,

With reference to your appointment letter No. ADIT/Office/APP/2013/413 dated on 28/06/2013, myself Simit B. Prajapati is joining your institute as an Assistant Professor in Automobile Engineering Department from 01/08/2013 before office hours. Kindly consider my joining for the same post.

Thanking you.

Yours faithfully,
Simit B. Prajapati

Forwarded

1.8.2013

Accepted from today 01.08.2013 before office hours

1/8/13

CVM UNIVERSITY

(Established under Gujarat Private Universities (Second Amendment) Act : 2019 Gujarat Act No. 20 of 2019)

CVMU/5/ 2020-21/459-23

Date: 3/9/2020

To,

Mr. Prajapati Simit Bhikhalal
Assistant Professor
A D Patel Institute of Technology
New Vallabh Vidyanagar

Transfer of Appointment

Dear Sir,

This is in continuation of your appointment order No. ADIT/Office/APP/2013/413 of 28/6/2013. Therein you were appointed as **Assistant Professor** in **Automobile Engineering** at **A.D.Patel Institute of Technology (ADIT), New Vallabh Vidyanagar.** The Government of Gujarat has granted the private university status to Charutar Vidya Mandal under Gujarat private Universities (second amendment) Act, 2019 (Act No. 20 of 2019). Now it is called Charutar Vidya Mandal (CVM) University. Accordingly your services are hereby transferred from Charutar Vidya Mandal to CVM University w.e.f. **01/7/2020**. You will continue to work at **A D Patel Institute of Technology** a constituent college of CVM University as **Assistant Professor** with the same salary and perks. Your services will be considered from the date of your first appointment at **A.D.Patel Institute of Technology (ADIT).** All other terms and conditions mentioned in the original appointment order as stated above and subsequent orders if any remain same.

I am to request you to intimate this office within three days from the date of receipt of this letter, of your acceptance of this order in the attached proforma.

Registrar

Encl : **As stated.**
Copy to:- The Principal, **A D Patel Institute of Technology**, New Vallabh Vidyanagar.

Logo

A D PATEL INSTITUTE OF TECHNOLOGY (ADIT)

P.O.Box No. 52, Behind 4Th Phase, GIDC, Vitthal Udyognagar NEW VALLABH VIDYANAGAR Anand - 388121

SALARY SLIP

April 2026

EMP. CODE	**TR1300534**	**EMPLOYEE NAME**	**SIMIT BHIKHALAL PRAJAPATI**
DESIGNATION	**ASSISTANT PROFESSOR**	**DATE OF JOINING**	**01-08-2013**
BANK NAME	**HDFC BANK Branch : CHARUTAR VIDYAMANDAL BRANCH**	**BANK A/C NO.**	**50100286267733**
PAN	**BCLPP6726N**	**UAN NO.**	**100356467547**
PAYABLE DAYS	**30**	**MONTH DAYS**	**30**

SALARY STRUCTURE

EARNINGS	AMOUNT (₹)	DEDUCTIONS	AMOUNT (₹)
ACTUAL BASIC	**23,950.0**	EPF	**1,800.0**
ACTUAL AGP	**6,000.0**	PROFESSIONAL TAX	**200.0**
ACTUAL BASIC + AGP	**29,950.0**	INCOME TAX	
PAYABLE BASIC	**23,950.0**	GROUP INSURANCE	**310.0**
PAYABLE AGP	**6,000.0**	OTHER DEDUCTION	**100.0**
DA	**46,722.0**	REVENUE STAMP (RS)	**1.0**
MA	**150.0**	TOTAL DEDUCTIONS	**2,411.0**
SPECIAL ALLOWANCE			
NET SALARY	**74,411.0**		
ARREARS			

Net Payable: ₹ Seventy-Four Thousand, Four Hundred And Eleven Rupees Only

* This is a computer-generated pay slip, hence signature is not required.

Print Date: 05-05-2026

Printed by: SIMIT BHIKHALAL PRAJAPATI