AMITY UNIVERSITY
UTTAR PRADESH

31st July 2017

Ref. No. HRD/2017/PL-304

Mr. Tej Bahadur Yadav
P – 227, Pratap Vihar,
Ghaziabad, UP
Phone # 8874769256

Dear **Mr. Tej Bahadur Yadav,**

1. This refers to your application and subsequent interview you had with us.

2. We are pleased to appoint you as **LAB TECHNICIAN** in Amity School of Engineering and Technology (ASET), Amity University Uttar Pradesh, at the gross salary of Rs. 15,000/- (Rupees Fifteen Thousand) per month.

3. You would be covered under Mediclaim Policy, as per rules of the University.

4. Your place of posting will presently be Amity University Campus, Sector – 125, Noida. However the management may transfer you for work in any of its institutes / offices in India – existing or to be opened in future – as it may consider necessary in its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. During the period of your probation, your services can be terminated without assigning any reason and without any notice. The same is applicable for you also.

6. Termination of appointment by management or resignation by you after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party.

7. You are required to join your duties on 1st August 2017, failing which this offer shall stand cancelled.

8. You are required to bring the self-attested copies of academic & professional qualifications and matriculation certificate alongwith orginal, and release letter from your previous employer, if any.

9. The final letter of appointment would be issued to you after joining.

10. We wish you joy and success in all your assignments.

11. Please sign the duplicate copy of this letter in token of your acceptance.

Yours sincerely,

V.D. Grover
Sr. Manager – HR

CC : HQ, AUUP
ASET, AUUP