Appointment Letter

SGVU/AR (HR)/2020-21/439

Date: 14.09.2020

Mr. Pulkit Mathur,

With reference to your application and subsequent interview, the university is pleased to appoint you on the post of **Sr. Education Counselor** in the **Suresh Gyan Vihar University** on Ad- hoc basis on the following terms and conditions :-

1. You shall be paid **Rs. 41,200/-** per month. You shall be treated as on Ad-hoc in the first instance, for a period of one year from the date of acceptance of this letter and the salary paid to the temporary tenure may be further extended at the discretion of the management that shall be intimated to you in a writing. In absence of a written confirmation, you will be considered as relieved from your duties.
2. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
3. If at any time in our opinion , which is final in this matter you are found non- performer or guilty of guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omissions the University shall be entitled to recover the damages from you.
4. You will not publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the University or to any matter with which the University may be concerned, unless you have previously applied to and obtained the written permission from the University.

Accepted By **HR Manager**