MiniX IT HuB Pvt. Ltd.

Offer Letter

Ms. Richa Sharma
jaipur,
Ph: + 91- 8559877350

9th January 2015

Dear **Richa** With your subsequent interview with us, we are pleased to inform you that you have been selected for the profile of **".net Trainee"** in our organization.

You will be based at Jaipur location and your date of joining would be **15th January 2015** but not later than one week from the date of joining, beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, by us in writing.

Your offer has been made based on information furnished by you. However, if there is a discrepancy we retain the right to review our offer of employment.

Submit the following documents:

1. Relieving letter of previous organization.
2. Offer Letter/Appointment letter of previous organization.
3. Last 3 months salary slips of previous organization.
4. Copies of Educational certificates.
5. Address proof and Pan Card.
6. Bank A/C details and cancelled cheque.
7. 2 passport size photographs.

We look forward to you joining our team for long, successful and mutually beneficially association.

For Minix IT Hub Pvt. Ltd.

MINIX IT HUB Pvt. Ltd.
Director

Regards,

Ashish Soni

Richa Sharma

MiniX IT HuB Pvt. Ltd.

Annexure
Cost To Company

Name	Richa Sharma
Designation	.Net Trainee
DOJ	15-January-2015
Department	Web Development
Location	Jaipur
Annual Cost to the Company	INR 96,000
Basic	8,000.00
HRA	0.00
Special Allowance	0.00
Medical	0.00
Conveyance	0.00
Gross Salary	**8,000.00**
Employee PF	0.00
Employee LWF	0.00
Employee ESI	0.00
Take home Salary	**8,000.00**
Employer PF	0.00
Employer LWF	0.00
Employer ESI	0.00
Cost to Company	**8,000.00**

Note:

I. In hand salary shall be subject to TDS deductions.

II. Salary Structure can be changed as per the discretion of the Company.

MINIX IT HUB Pvt. Ltd.

Director

For Minix IT Hub Pvt Ltd. **Richa Sharma**