Jain Vishva Bharati Institute, Ladnun

(Deemed to be University Under Section 3 of the UGC Act, 1956)

JVBI/Estt./2022-23/ 963 Dated 18.10.2022

Sh. Nikhil Kumar Rathaur
S/o Shri Ram Ji Lal Rathaur
House No. 193, Purwa Tarsaur,
Post- Sirsa Kalar - 285130
Dist- Jalaun (U.P.)

Subject : Letter of Engagement (LoE) for performing the duties of Assistant Librarian in the JVBI, Ladnun (Rajasthan) purely as a temporary arrangement for a fixed period on a contractual basis –reg.

With reference to your application dated 07.07.2022, I have been directed to convey that the competent authority has been pleased to approve your above said engagement for eleven months w. e. f. date of joining on contractual basis as a purely temporary arrangement, on the following terms and conditions:

1. The temporary arrangement, cited above shall be liable to termination, without giving any reason and without serving upon any notice by the employer and one month notice is required by the employee.
2. The abovesaid contract as contained in the temporary arrangement shall not qualify automatically for making a regular/permanent appointment and no request shall be entertained in this regard, whatsoever may be. However, the competent authority shall be at its discretion to get the arrangement extended for a period, whichever is deemed fit and proper.
3. You would be paid a consolidated compensation for Rs. 22000/ per month (Twenty Two Thousand Only) in lieu of the services rendered by you in a calendar month. No extra allowance shall be paid. No other benefit shall be made admissible.
4. TDS, PF & ESI as per rules shall be deducted, if any.
5. You would be entitled for a Casual leave as per JVBI rules, which would be sanctioned only against a valid reason based on a documentary evidence and for which a prior permission would be required. The said leave would not be granted en-block, rather the same would be sanctioned on a proportionate basis, by way of computing the total period of the days served. No other kind of leave would be granted.
6. The incumbent will have to report to the Academic In-charge of Library i.e. Prof. Banwari Lal Jain within one week from the date of issuing of this appointment letter.
7. The incumbent would be required to perform duties as assigned by the competent authority, in addition to the normal assigned duties.
8. The incumbent would neither disclose any official information nor shall remove/destroy any document from the source and shall not do anything which is against the interest of the institution.

Nikhil Kumar

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9. The above said temporary arrangement shall require your full time involvement with the Institute and you would not be permitted to take any other gainful assignment/duty apart from the said engagement.
10. You would be required to submit an undertaking by way of taking an oath, stating that you would not indulge in any activity, which is not permissible in the Law/ MOA of the Institute or it is subversive of the discipline or detrimental to the social and academic atmosphere of the University Campus. Further, you will also state expressly that you would follow the code of conduct of the Institute and also adhere to the principles of Anuvrat.
11. The incumbent shall maintain all the articles/gadgets issued in his name in a responsible manner; failing which he would be liable to pay the cost against damage done.
12. The incumbent will be provided residential premises by the institute, he will be responsible to maintain the allotted residential premises at his own expense.
13. The incumbent shall submit medical fitness certificate duly issued by the Civil Surgeon.
14. The competent authority, if so desires, may change your place of posting/nature of duties, in the interest of the Institute.

I have further been directed to request you to report on duty within seven days of the receipt of this letter, in case you communicate your acceptance pertaining to the above said terms and conditions in writing, failing which it would be understood that you have no interest in the said engagement.

Nikhil kumar

Rmehta 18/10/22

(Ramesh Kumar Mehta)
Registrar

Copy to,

1. Prof. B. L. Jain, Academic In-charge, Library
2. Central Library
3. Accounts Branch
4. P. S. to V. C.
5. P. A. to Registrar

Jain Vishva Bharati Institute

A University dedicated to Oriental Studies & Human Values

No. JVBI/Estt./2024-25/ 366 Dated : 04.02.2025

To Whomsoever It May Concern

This is to certify that Sh. Nikhil Kumar Rathaur S/o Sh. Ram Ji Lal Rathaur has been working as Assistant Librarian in this Institute on contractual basis from 18.10.2022.

This Institute has no objection if he is selected for appointment in other institution.

(**Dr. Ajay Pal Kaushik**)
Registrar