राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त संस्थान)
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
(An Autonomous Institution under Department of Atomic Energy, Govt. of India)
पुस्तकालय
LIBRARY

NISER/LIB/LA/EC/23/55

6th February 2023

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Pravat Ranjan Patra S/O Dharanidhar Patra**, has worked as "Library Apprentice" in the Central Library of the National Institute of Science Education and Research (NISER)-Bhubaneswar, Jatni from 7th February 2022 (F/N) to 6th February 2023 (A/N). During his tenure, he has successfully handled the following responsibilities:

1. Accessioning of the books.
2. Classification and Cataloguing of books.
3. Physical processing of books and data entry in Koha integrated library system.
4. Circulation of books using RFID and Koha software.
5. Plagiarism check using iThenticate software.
6. Provide the information to the users about the library resources including the print and online journals and online databases.

In addition, he has also assisted in the process of functioning of the newly developed Central Library at NISER. He has worked during the shifts, including weeks off and holidays, without hesitation and completed the assigned task.

Mr. Patra was found diligent during his tenure as Library Apprentice at NISER. We wish him success in his future endeavors.

Dr. Praful Singru
Chairman, Library Committee

अध्यक्ष / Chairman
पुस्तकालय समिति / Library Committee
राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
National Institute of Science Education & Research, BBSR
पो.-जटनी, खोर्धा, ओडिशा-७५२०५०, भारत
P.O.- Jatni, Khordha, Odisha-752050, India

नामांकन संख्या
Enrolment No.

EORG917191000001

अनुबंध पंजीकरण संख्या
Contract Registration No.

EORGC21917000004

सत्यमेव जयते

भारत सरकार
GOVERNMENT OF INDIA

राष्ट्रीय शिक्षुता प्रशिक्षण योजना
NATIONAL APPRENTICESHIP TRAINING SCHEME

शिक्षा मंत्रालय
MINISTRY OF EDUCATION (MoE)

प्रवीणता प्रमाणपत्र
Certificate of Proficiency

यह प्रमाणित किया जाता है कि

This is to certify that

श्री
Shri **PRAVAT RANJAN PATRA**

पुत्र श्री / श्रीमती
Son of Shri / Smt. **SANTILATA PATRA (MOTHER)**

स्नातक शिक्षु ने शिक्षुता अधिनियम, 1961 यथासंशोधित 1973 के अंतर्गत
Graduate Apprentice has undergone Apprenticeship Training under the Apprentices Act, 1961 as amended in 1973 at

NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH NISER BHUBANESWAR (KHORDHA) में

दिनांक से
from **07-Feb-2022** to **06-Feb-2023** तक

विषय क्षेत्र में प्रशिक्षण प्राप्त किया है।
In the subject field of **LIBRARY & INFORMATION SCIENCE**

प्रशिक्षण के दौरान उनका प्रगति तथा निष्पादन को **अति उत्तम** निर्धारित किया गया है एवम् कौशल मूल्यांकन विवरण संलग्न है ।
His progress and performance during the training has been assessed to be **Very Good** and the skill assessment details are annexed.

स्थान
Place : Kolkata

दिनांक
Date : 23-Feb-2023

निदेशक और क्षेत्रीय केंद्रीय शिक्षुता सलाहकार
Director & Regional Central Apprenticeship Advisor
व्यावहारिक प्रशिक्षण बोर्ड (पूर्वी क्षेत्र)
Board of Practical Training (Eastern Region)

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नामांकन संख्या
Enrolment No.

EORG917191000001

सत्यमेव जयते

अनुबंध पंजीकरण संख्या
Contract Registration No.

EORGC21917000004

शिक्षा मंत्रालय , भारत सरकार

MINISTRY OF EDUCATION (MoE), GOVERNMENT OF INDIA

राष्ट्रीय शिक्षुता प्रशिक्षण योजना

NATIONAL APPRENTICESHIP TRAINING SCHEME

कौशल मूल्यांकन प्रपत्र / SKILL ASSESSMENT SHEET

भाग क सामान्य जानकारी / PART A:GENERAL INFORMATION

शिक्षु का नाम
Name of the Apprentice: **PRAVAT RANJAN PATRA**

प्रशिक्षण स्थापना का नाम
Name of Training Establishment: **NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH NISER BHUBANESWAR**

विषय क्षेत्र
Subject Field: **LIBRARY & INFORMATION SCIENCE**

भाग ख मूल्यांकन (1 से 10 अंक) / PART B:Assessment (1 to 10 scale)

कौशल स्थिति Skill Set		प्रविष्ट स्तर मूल्यांकन (आधार रेखा) Entry level assessment (baseline)	प्रथम तिमाही के समाप्ति पर End of 1st quarter	द्वितीय तिमाही के समाप्ति पर End of 2nd quarter	तृतीय तिमाही के समाप्ति पर End of 3rd quarter	प्रशिक्षण अवधि के समाप्ति पर Completion of training period
सामान्य विशेषताएं	**GENERAL ATTRIBUTES**					
संवाद कौशल	Communication Skill	5	6	7	8	9
नेतृत्व कौशल	Leadership Skill	5	6	7	8	9
बहु कार्यण कौशल	Multi-tasking Skill	5	6	7	8	9
समय प्रबंध कौशल	Time Management Skill	5	6	7	8	9
विश्लेषणात्मक कौशल	Analytical Skill	5	6	7	8	9
सकारात्मक दृष्टिकोण	Positive Attitude	6	7	8	8	9
तकनीकी कौशल	**TECHNICAL SKILL (TS)**					
विशेषज्ञता का क्षेत्र 1	TS1 - Library Automation	5	6	7	8	9
विशेषज्ञता का क्षेत्र 2	TS2 - Library Management	5	6	7	8	9
विशेषज्ञता का क्षेत्र 3	TS3 - Circulation	5	6	7	8	9

1	2	3	4	5	6	7	8	9	10
बहुत खराब Very Poor	खराब Poor	औसत से कम Below Average	औसत Average	औसत से अच्छा Above Average	सामान्य से अच्छा Moderately Good	अच्छा Good	बहुत अच्छा Very Good	उत्कृष्ट Excellent	सर्वोत्तम Outstanding

नोट– 03 या उससे अधिक कौशल (सामान्य विशेषता तथा तकनीकी कौशल) के पैमाने पर कम से कम 03 अंक प्राप्त करने वाले उम्मीदवार को सफल माना जाएगा ।

Note: Candidate securing 03 or more points on the scale in atleast 03 skill sets (“General Attributes” and “Technical Skills”) shall be considered as successful.

दिनांक / Date : 23-Feb-2023
स्थान / Place : Kolkata

निदेशक और क्षेत्रीय केंद्रीय शिक्षुता सलाहकार
Director & Regional Central Apprenticeship Advisor
व्यावहारिक प्रशिक्षण बोर्ड (पूर्वी क्षेत्र)
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