भारतीय प्रौद्योगिकी संस्थान जोधपुर
स्थापना कार्यालय (गैर-संकाय)
प्रशासनिक खंड (पूर्व), चाणक्य भवन
नागौर रोड, करवड़, जोधपुर (राज.) – 342030
दूरभाष: (0291) 280 1038/ 1093
ईमेल: *office_establishment_e2@iitj.ac.in*

Indian Institute of Technology Jodhpur
Office of Establishment (Non-Faculty)
Admin Wing (East), Chanakya Complex
Nagaur Road, Karwar, Jodhpur (Raj.) -342030
Phone: (0291) 280 1038/1093
e-Mail: *office_establishment_e2@iitj.ac.in*

बैकुण्ठ नाथ साहु
सहायक कुलसचिव (स्था.-गैर संकाय)

सं.: भा.प्रौ.सं.जो./ कार्य.(स्था.)/2024-25/1209
दिनांक : 27./02./2025

TO WHOM SO EVER IT MAY CONCERN

This is to certify that *Mr. Rohit Bhardwaj S/o Mr. Ramesh Sharma* has successfully completed his *Young Library Associates, (P.F. No. N0029)*, with the S. R. Ranganathan Learning Hub at the Indian Institute of Technology Jodhpur, from *May 27, 2024 (F/N)* to *November 22, 2024 (A/N)*. During this period, he has been reported to have obtained experience in the following areas:-

- Handling of Circulation & Member Services, and Technical Processing of Books, through the RFID-enabled Library Management System (Koha);
- Assisting the Library users in self – service at the RFID-enabled Kiosk and book drop;
- Assisted in the Acquisition Section for the procurement of books and other resources;
- Assisted the Library users in accessing electronic resources;
- Compilation of faculty research profile data for Institutional Repository and IRINS portal; and
- Assisted in Inter-Library loan & document supply work.
- Worked extensively with digital Library software (DSpace) for organizing and managing digital resources.
- Assisted in the preparation of comparative data of NIRF.

He has also been reported to show a special flair for handling Library services during extended hours, besides being punctual and hardworking; and his performance has been satisfactory.

We Wish him every success in his life and career.

(बैकुण्ठ नाथ साहु/ Baikuntha Nath Sahu)
सहायक कुलसचिव (स्था.-गैर सं.)/Assistant Registrar (E-NF)

स्थापना कार्यालय (गैर संकाय)
Office of Establishment (Non Faculty)
भारतीय प्रौद्योगिकी संस्थान जोधपुर
Indian Institute of Technology Jodhpur
राजस्थान / Rajasthan