DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY
(DEEMED TO BE UNIVERSITY),GIRINAGAR, PUNE-25
ADMIN (RECRUITMENT CELL)

No. DIAT/F/ADM(RCT)/03-NTS-2023/Lib.Asst (On contract) Dated : 27 Sep 2023

OFFICE ORDER

ENGAGEMENT OF LIBRARY ASSISTANT[ON CONTRACT] TO INFORMATION CENTRE AND LIBRARY(IC&L) DIAT(DU), PUNE : ADVT. NO 03-NTS-2023

1. Ref : DIAT (DU) Offer of letter No DIAT/F/ADM(RCT)/03-NTS-2023/Lib.Asst (On contract) dated 14th Sep 2023 for engagement as 'Library Assistant' on contractual basis to the IC&L, DIAT (DU).

2. Consequent upon his selection for engagement as 'Library Assistant (on contract)' to the IC&L DIAT, on the recommendations of the duly constituted 'Selection Committee', as approved by the Competent Authority and acceptance of the terms & conditions thereof, the following individual is hereby appointed 'Library Assistant (on contract)' at this Institute, as per details given below:

Name	Engaged as	Effective date of engagement	Remuneration	Tenure of Engagement	Remarks
Mr. Shubham Sen	Library Assistant (On Contract)	27/09/23(FN)	Rs.36,210.00 (consolidated) per calendar month	27/09/2023 to 26/09/2024* *Extendable upto 03 years, subject to satisfactory performance, requirement to the institute, mutual consent etc	IC & L, DIAT(DU)

3. All terms and conditions of the engagement will be governed by the offer letter referred at para 1 above and subsequent orders issued from time to time. This engagement may be terminated at any time without giving any reason, during the tenure by either side, by giving one month notice or on payment of thirty days consolidated remuneration in lieu thereof.

4. Mr. Shubham Sen has to submit **contract agreement** as per specimen issued, on the appropriate stamp paper duly notarized latest by 03rd Oct 2023.

5. The above individual is directed to report to the Head of Department, IC&L for further assignments.

(S Prakash)
Dy. Registrar (Admin)
Tele : 4415 / 17

To,
Sh. Shubham Sen

Distribution:

(1) Vice Chancellor - for Information please.
(2) Registrar - for information please.
(3) Finance Officer - for information and necessary action please.
(4) Head, IC & L - for information and necessary action please.
(5) EWO - for information please.
(6) Security Office - for issuance of Security Pass/Photo Identity Card to the individual.
(7) Estt. Section - for information please.
(8) Data Centre - for registration of Biometric attendance.

DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY
(DEEMED TO BE UNIVERSITY),GIRINAGAR, PUNE-25
ADMIN (RECRUITMENT CELL)

DIAT/F/ADM(RCT)/03-NTS-2023/Lib.Asst(On contract) Dated : 19 Sep 2024

OFFICE ORDER

SUB : EXTENSION OF ENGAGEMENT OF LIBRARY ASSISTANT [ON CONTRACT] ADVT. NO 03-NTS-2023

1. In continuation of Offer of engagement letter No DIAT/F/ADM(RCT)/03-NTS-2023/Lib.Asst(On contract) dt 14th Sep 2023, Office Order even No dt 27th Sep 2023 and on approval of competent authority, the contractual engagement of the following individual is hereby extended on the stipulated terms & conditions of engagement, at this Institute, as per details given below:

Name	Engaged as	Effective date of engagement	Dept.	Extended period of engagement	Remuneration
Mr. Shubham Sen	Library Assistant (On Contract)	27/09/23(FN)	IC & L, DIAT(DU)	**27/09/24(F/N) to 26/09/25(A/N)*** *Extendable upto 03 years, subject to satisfactory performance, requirement to the institute, mutual consent etc.	**₹ 36,210/-** Consolidated per calendar month

2. All other terms and conditions of the engagement will be governed by the offer letter referred at para 1 above and subsequent orders issued from time to time.

3. This engagement may be terminated at any time without giving any reason, during the tenure by either side, by giving one month notice or on payment of thirty days consolidated remuneration in lieu thereof.

(S. Prakash)
Dy. Registrar (Admin)
Tele : 4415 / 17

To,
Sh. Shubham Sen

Distribution:

(1) Vice Chancellor - for Information please.
(2) Registrar - for information please.
(3) Finance Officer - for information and necessary action please.
(4) Head, IC & L - for information and necessary action please.
(5) EWO - for information please.
(6) Security Office - for information please.
(7) Estt. Section - for information please.

DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY
(DEEMED TO BE UNIVERSITY),GIRINAGAR, PUNE-25
ADMIN (RECRUITMENT CELL)

DIAT/F/ADM(RCT)/03-NTS-2023/Lib.Asst(On contract) Dated : 12th Sep 2025

OFFICE ORDER

SUB : EXTENSION OF ENGAGEMENT OF LIBRARY ASSISTANT [ON CONTRACT] ADVT. NO 03-NTS-2023

1. In continuation of Offer of engagement letter No DIAT/F/ADM(RCT)/03-NTS-2023/Lib.Asst(On contract) dt 14th Sep 2023, Office Order even No dt 27th Sep 2023, Extension Office order even No dtd 19 Sep 2024 and on approval of competent authority, the contractual engagement of the following individual is hereby extended on the stipulated terms & conditions of engagement, at this Institute, as per details given below:

Name	Engaged as	Effective date of engagement	Dept.	Extended period of engagement	Remuneration
Mr. Shubham Sen	Library Assistant (On Contract)	27/09/23(FN)	IC & L, DIAT(DU)	27/09/25(F/N) to 26/09/26(A/N)	₹ 36,210/- Consolidated per calendar month

2. All other terms and conditions of the engagement will be governed by the offer letter referred at para 1 above and subsequent orders issued from time to time.

3. This engagement may be terminated at any time without giving any reason, during the tenure by either side, by giving one month notice or on payment of thirty days consolidated remuneration in lieu thereof.

12/09/25.

(Amarjeet Devidas)
Assistant Registrar (Admin)
Tele : 4424

To,
Sh. Shubham Sen,
Library Assistant (on contract)
DIAT

Distribution:

(1) Head, IC & L - for information and necessary action please.
(2) Finance Office - for information and necessary action please.
(3) EWO
(4) Security Office } - for information please
(5) Estt. Section