भारतीय सामाजिक विज्ञान अनुसंधान परिषद्
(मानव संसाधन विकास मंत्रालय)
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH
(Ministry of Human Resource Development)

Ramesh Yernagula
Director

18th August, 2021

To Whomsoever It May Concern

This is to certify that ***Mr. Ghanshyam*** *worked in National Social Science Documentation Centre (NASSDOC), ICSSR, as Graduate Apprentice in Library and Information Science under Apprenticeship Act, 1961, Govt. of India, form* ***12th February, 2020 to 12th August, 2021.*** *He has been actively involved in different activities of Library and took active part in accomplishing the jobs assigned. The different areas in which he was put on training include Circulation, Acquisition, Classification, Cataloguing, Bibliography & Reference Services and Current Awareness Services. He has been trained in the use of computers in network environment based on Windows, and knows the following applications.*

- *KOHA (LMS) for Library Applications*
- *Scopus, EBSCO, JStor, J-Gate, Indiastat & etc.*
- *MS Office: Excel, Word, Power Point*
- *Plagiarism Software*
- *Remote Access of ICSSR- E Resources*
- *Indian Social science Periodical Literature (INSSPEL)*

He is sincere, hard-working, intelligent and professionally sound his skills and abilities are much suited for any organization.

I wish him a great success in future.

Ramesh Yernagula
Director (Documentation)