INDIAN INSTITUTE OF TECHNOLOGY MADRAS
CENTRAL LIBRARY
(ISO-9001:2015 Certified Library)
Chennai – 600 036

Dr. Mahendra N Jadhav,
Librarian

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No. CLIB/Admn-LT /2023/1

Date: 30th October 2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Ruchi Prasad worked as a Library Trainee (from 12th June 2022 to 30th October 2023) in the Central Library, IIT Madras. She was getting trained in various sections of the library, including stack maintenance, Books acquisition and processing section, Periodical Section, and Circulation Section, and also well versed in electronic resources. Besides the above work, she is actively engaged in the VIRTUA- (Library Management Software) and ELIMS (RFID system) based circulation, updating the database in the MARC 21 bibliographic format.

She actively interacts with faculties, students, and other user communities of the Central Library, IITM. She bears a good moral character and conduct.

I wish her success in all her future endeavors.

(Dr. Mahendra N. Jadhav)
Librarian

डॉ. महेंद्र एन. जाधव
Dr. Mahendra N. Jadhav
पुस्तकालयाध्यक्ष / Librarian
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