No. D-30028/1/2021-LIB
भारत सरकार / Government of India
लाल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी
Lal Bahadur Shastri National Academy of Administration
मसूरी 248179 (उत्तराखण्ड) / Mussoorie – 248179 (Uttarakhand)
EPABX: 0135-2222000, 2632236, 2632489
Fax: 0135-2632350, 2632720
Web:http://www.lbsnaa.gov.in e-mail: adminsec.lbsnaa@nic.in

Dated: 1st January, 2024

OFFER ORDER NO.03

Shri Gaurab Kumar Sahu S/o Shri Kamal Lochan has been engaged as Young Professional (Library) in the Gandhi Smiriti Library, Lal Bahadur Shastri National Academy of Administration, Mussoorie on purely contract basis for a period of one year on the following terms and conditions:-

1. The contract appointment for a period of one year w.e.f. 27.12.2023. Contract can be extended further as per requirement based on her performance. In case he resigned/leave from position of Young Professional (Library) before completion of one year, his one month remuneration will be forfeited.

2. He will be paid a lump sum amount @ Rs. 40,000.00 (Rupees Forty Thousand only) per month as consolidated salary.

3. He will be entitled to avail two days of leave for every completed month with the approval of the incharge Library.

4. One weekly off after six days of continuous work is allowed. He will avail weekly off in the manner such that the Library functions on all days of Week.

5. In the event of his proceeding on official tour, he will be paid TA/DA as per entitlement (Not exceeding from entitlement of Pay Level-6).

6. He will be entitled medical treatment in the Academy Medical Centre but will not be entitled for medical reimbursement.

7. Either side without assigning any reason can terminate this contractual appointment after giving a notice of 1(one) month or one month remuneration in lieu of the notice.

8. He shall not have the right to claim permanent employment on the basis of his contractual appointment now, or in future to any post advertised by the Academy.

9. The expenditure on account of his remuneration will be met out from Budget Head of Library.

(Shelesh Nawal)
Deputy Director

Office Order Register

Shri Gaurab Kumar Sahu 01/01/24

कार्यालय प्रति
OFFICE COPY

Copy to:

1. Incharge (Library)
2. Administrative Officer (Accounts), LBSNAA, Mussoorie
3. Dealing Assistant (Personal File)