CURRICULUM VITAE



SURESH CHANDRA SHARMA

Village-Malawala, Post-Indergarh,

Vaya-Lalwash (C.R.P.F.)

Tehsil-Jamwaramgarh, Distt.-Jaipur (Raj.)

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SUMMARY OF SKILLS & EXPERIENCE :

- Working as Store Incharge in **Amity University,** Jaipur (Raj.) since **Sept. 2015 to till date.**
- Working as Office Assistant in **Arya College of Engg. & Tech.,** Kukas, Jaipur (Raj.) since **2006 to 2012.**

EDUCATIONAL QUALIFICATION :

- Bachelor of Arts – From Affiliated by University of Rajasthan, Jaipur in Arts Subjects.
- Senior Secondary – from Board of Senior Secondary Education, Rajasthan (Ajmer) in Arts Subjects.
- Secondary – from Board of Secondary Education, Rajasthan (Ajmer).

COMPUTER QUALIFICATION :

- PGDCA – (Post Graduate Diploma in Computer Application) from Vardhaman Kota Open University, Kota.
- Certificate in Rajasthan State Certificate in Information Technology (RS-CIT) of Rajasthan Knowledge Corporation Limited

COMPUTER TYPING SPEED :

- English Typing on Computer – 35 w.p.m.

REFERENCE :

- Reference is Possible, If be required.

HOBBIES AND INTEREST:

- Listening to Music
- Playing Cricket
- Operating System

PERSONAL INFORMATION:

Father's Name	:	Shri Kanaram Sharma
Date of Birth	:	2nd Feb. 1981
Nationality	:	Indian
Sex	:	Male
Marital Status	:	Married
Strength	:	Self learning, Self Motivation
Know Language	:	Hindi, English

Date:

Place:

(SURESH CHANDRA SHARMA)