DR VAISHNAVI PRADHAN

MBA- Health and Hospital Administration |Quality Executive | International Sales & Marketing

An articulate, diligent, and competent professional with a Bachelor of Dental Surgery (BDS) degree and over 3 years of experience in the Healthcare Industry, with a completed Master's in Health and Hospital Administration from Jamia Hamdard. I have expertise in managing patient IPD and payouts, overseeing new agreements and approval notes, and collaborating with financial counselors to finalize patient estimates. Additionally, I handle BRM presentations and manage MIS data for reporting and analysis. Seeking career advancement with an esteemed organization to leverage my medical and administrative skills in enhancing patient care, improving healthcare operations, and contributing to clinical excellence while pursuing opportunities for professional growth.

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EDUCATION

Master's degree in Health and Hospital Administration

Jamia Hamdard

2022 - 2024 *Grade: 80%*

Bachelor's degree in Dentistry

Dr. Ram Manohar Lohia Awadh University, Faizabad

2016 - 2022

Grade: 80%

WORK EXPERIENCE

INTERNATIONAL SALES AND MARKETING-OPERATIONS & DATA HANDLING

Marengo Asia Hospital *Faridabad*

- **Ops & Data Management:** Responsible for managing patient IPD (Inpatient Department) and payouts within the international department, ensuring accurate processing and timely approvals. Oversee the preparation and management of new agreements and approval notes, while collaborating with financial counselors to finalize patient estimates in alignment with financial guidelines. Additionally, prepare and deliver BRM presentations and handle the management of MIS data for reporting and analysis.

Quality-Executive (Medical Administration)

Faridabad

Amrita Hospital

02/2024-07/2024

- **Quality Assurance:** Responsible for handling multiple KPIs and their analysis, managing quality improvement projects across the hospital, overseeing NABH data recording and analysis, working on GAHO grading, and various other clinical governance parameters.

Intern- Quality Department

Fortis Hospital

06/2023 - 08/2023, *Noida*

- **Quality Enhancement:** Worked on quality control initiatives, conducting audits and assessments, contributing to a culture for optimizing patient care & safety protocols.
- **International Marketing Insights:** Gained valuable insights to the International Marketing department at Fortis Hospital, allowing me to understand the strategic aspects of marketing healthcare services to a global audience.

Clinical Advisor

D. K. Dental Clinic

06/2022 - 09/2022, *Gorakhpur*

- **Operational Excellence:** Oversaw daily shift operations, enforcing adherence to SOPs, and maintained patient inflow records for optimal performance.

Intern

Sardar Patel Dental Hospital

06/2021 - 06/2022, *Lucknow*

- **Dental Care and Community Outreach**: Conducted routine dental examinations and checkups, participated in public health camps, treating over 100 patients, and offering vital patient counseling to foster community development and outreach.

Subject Matter Expert

Embibe (Edu-Tech Platform)

04/2020 - 06/2021,

- **Worked as SME**: Delivered high-quality content within prescribed deadlines, and facilitated a seamless app launch.

EXTRAMURAL ENGAGEMENTS

Attended a webinar on World Standards Day 14th October 2023

Working as Podcast Host with Innovatio Curis (INNOHealth Magazine)

An active member of Management Club (Breaking Sociomatic) as SeniorContent Strategist

SKILLS

Healthcare Management

Hospital Administration/Management

Dental Surgery and Preventive Dentistry

Medical Tourism & Quality Care Management

Data Analysis & Interpretation

Team Management

TECHNICAL SKILLS

Tools:

Microsoft Office (Excel, PowerPoint, Word) | SQL
CANVA | Google Sheets & Google Slides

ACHIEVEMENTS

Currently engaged in pioneering research, exploring 'AI for healthcare in India,' a frontier of innovation and transformation.

Published a chapter in book titled, 'Cynosure of Management: Sustainable and Innovative Development in the Post-COVID-19 Era, with a Focus on Telemedicine'.

Earned a prestigious Silver Medal in the highly competitive Intercollege Dental Quiz Competition of 2019.

Won with impactful poster on 'Maxillofacial Trauma in Road Accidents.

Authored engaging content for the Management Club's social media presence.

Supported nearly 50 patients towards rapid recovery and timely referrals, ensuring their well-being and access to essential healthcare services during COVID-19.

Served as Placement Coordinator for the 2023-24 session, resulting in the successful placement of 60 fellow students.

LANGUAGES

English & Hindi

Full Professional Proficiency