CURRICULUM VITAE

DEVENDRA SHARMA

PERMANENT ADDRESS
G-117, Shyam Nagar, Ajmer road,
Sodala, jaipur.

Mob:- 9982111133

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CAREER OBJECTIVE

To associate myself with an organization where my personal skills are utilized performing Challenging work in a challenging environment for the growth of the organization and Growth of my career as well.

ACADEMIC QUALIFICATION:

- MBA from Sikkim Manipal University.(Distance Learning) (2009)
- B. Com. From Rajasthan University, Jaipur (2006)
- Senior Secondary from Board of Senior Secondary Examination, Raj board(2002)
- Secondary from Board of Secondary Examination, Ajmer board (2000)

COMPUTER SOFTWARE SKILLS:

- Computer course from **ICS Computer Center, C-Scheme, Jaipur**, I have perfect knowledge soft hand on MS World, MS Excel, and Internet & Basic hardware Awareness
- On line working on Maruti sites and insurance sites. (Bajaj & National ins.)

WORKING EXPERIENCE:-

- **Presently Working in Parishkar International College as a Computer Operator Cum Accounts (Administration) last 01 June 2018 to Till date**
  Fees Collection, Deposit Cash in Bank, Making daily report and Daily Cash Sheet and Other Back Office Work. Working on University Site.
- **Eight Year Working in (ULTRA-TECH Cement C&F) (Sales, marketing and supply in Jaipur Metro projects). (March-2011 to May -2018)**
- **P.L.Motors Ltd.** One year working in insurance adviser.
- **K.P. Automotives Pvt. Ltd, B-19, Govind Marg, Raja Park,Jaipur** (Authorized Maruti Suzuki Dealer) Two Year working on Post of Insurance and Invoice Incharge.

Area of interest:

- Marketing; Make a Good Leader

Strength:

- Self Confidence, Dedicated and attitude towards Quick learning.

Personal Details:

Father's Name	:	Shri Chandra Prakash Sharma
Date of Birth	:	10-oct-1984
Sex	:	Male
Marital Status	:	Married
Nationality	:	Indian
Language Known	:	English, Hindi

Date:

Place: Jaipur

(DEVENDRA SHARMA)