CURRICULUM VITAE

KISHAN SINGH
DD 5/6, Siddarth Nagar,
Malviya Nagar,
Jaipur-302017
Mob. No. 9829000460
Email: royalrathore2189@gmail.com

Career objective:

To work at a responsible position in professional, growing organization where I can use my skill for the growth and development of the organization and my self with accepting the challenge.

Educational Qualification:

- Secondary in from Board of Secondary Education Rajasthan, Ajmer.
- Senior Secondary in from Board of Secondary Education Rajasthan, Ajmer.
- B.A. from University of Rajasthan, Jaipur.
- M.A. (English) from University of Rajasthan, Jaipur.
- MBA from Gyan Vihar University, Jaipur

Computer Proficiency:

- PGDCA.

Working Experience:

- Presently working with ICFAI University, Jaipur as a post of Administration Manager.
- Worked with Neerja Modi School as a post of Administrative Officer.
- with Dainik bhaskar Daily News Paper as post of Administrative Officer.
- Worked with Dabur India Ltd. as a post of ASM.

Qualities:

- Self committed & self disciplined
- Constant interest in learning
- Establishes mutual respect and trust in dealing with others

- Effective communication skill

Strength:

- ❖ Positive Thinking & Positive Attitude
- ❖ Hard Working
- ❖ Determination
- ❖ Self Confidence

Personal Details:

Fathers Name	:	Mr. Jagdish Singh Ratore
Date of Birth	:	5th July, 1981
Marital Status	:	Married
Nationality	:	Indian
Languages Known	:	Hindi and English

Declaration:

I hereby declare that the information provided above is true to the best of my knowledge and belief. If I have given opportunity I can assure to hard work to the satisfactions of my superior.
Thanking you and anticipating for early favorable response.

Date:
Place:

(KISHAN SINGH RATHORE)