

VARUN RATHI

CONTACT

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OBJECTIVE

A Dynamic Proffesional over 17+ year's Rich Experience in Secuirity Operations Management / Administration / CSR / Fire Prevention and Safety / Estate Management / Emergency Management/ Housekeeping and Horticulture Management etc. Versatile Administrative Manager who applies Exceptional Organizational skills while overseeing both smaller and larger Administrative Teams. Focused on ensuring efficient office operations though effective Management Methods.Well versed with concepts of Disaster Management & Industrial Safety and efficient in carrying out Training & Seminars the same.

EXPERIENCE

INDO TIBBETAN BORDER POLICE FORCE (I. T. B. P.) M. H. A.

27/07/2007 - 07/09/2019

Ex Sub Inspector
INDO TIBBETAN BORDER POLICE FORCE (I.T. B. P.) M.H.A.
Ex Sub Inspector

- MEMBER OF PARA MILITARY FORCE (I. T. B. P.)
- MISSION AFGANISTAN IN HERAT UNDER MINISTRY OF EXTERNAL AFFAIRS FOR SECUIRITY OF INDIAN CONSULATE
- Basic I. E. D. Course qualified (ITBP RAMGARH)
- Expert in management of explosive devices

MOTHERHOOD UNIVERSITY, ROORKEE

05/09/2020 - 22/06/2024

SECUIRITY OFFICER (operations and management)
THIS UNIVERSITY RUNS MANY COURSES, 4500 PLUS STUDENTS ARE PRESENTLY LEARNING AND TOTAL STAFF STRENGTH IS 380 IN CAMPUS AREA AND 120 GAURDS, IN THIS ORGANIZATION THERE I WORKED AS A SECUIRITY HEAD

JK Lakshmipat University, Jaipur, Rajasthan

01/07/2024 - Presently Working

Senior Security Officer (Security Head)
JK Lakshmipat University is established in 2011 from JK Group. Here I am working as a Security Head and overseeing Fire and safety, housekeeping, horticulture.

EDUCATION

C. C. S. UNIVERSITY, MEERUT

Bachelor in Arts
54.9%

C. C. S. UNIVERSITY, MEERUT

Master's in Milliatry Science and Operational Studies (Defence Studies)
61.2%

SKILLS

•SECURITY AUDIT & SURVEY • PHYSICAL SECUIRITY, SECUIRITY MANAGEMENT • SECUIRITY TRAINING, SECUIRITY OPERATIONS • SECUIRITY AWARENESS • HOUSEKEEPING AND HORTICULTURE MANAGEMENT • EMERGENCY MANAGEMENT, FIRE SAFETY MANAGEMENT, FIRE FIGHTING, INDUSTRIAL SAFETY • TEAM LEADERSHIP, TEAM MOTIVATION • CLOSED-CIRCUIT TELEVISION {CCTV}• FORCE PROTECTION • JOINT MILITARY OPERATIONS • HONESTY AND INTEGRITY • SYSTEM MONITORING • ENVIOREMENT, HEALTH, SAFETY {EHS}• SURVEILLANCE SKILLS • MANAGE MULTIPLE TASKS • LAW AND ORDER • LIAISONING POLICE AND GOVERNMENT • LOSS PREVENTION • PROBLEM FIND AND EFFECTIVE SOLUTION SKILLS• WRITTEN AND VERBAL COMMUNICATION SKILLS • INVESTIGATION, JUDGEMENT • EXECUTIVE PROTECTION • DOCUMENT RECORD UPDATION• ADMINISTRATION• CORPORATE SOCIAL RESPONSIBILITY • INVENTORY MANAGEMENT

PERSONAL DETAILS

Date of Birth	:	03/05/1986
Marital Status	:	Married
Nationality	:	INDIAN
Religion	:	HINDU
Gender	:	MALE
Height	:	180 CM.

C. C. S. UNIVERSITY, MEERUT

Master's in Sociology
59.73%

C. C. S. UNIVERSITY, MEERUT

Master's in History
59.8%

I. T. B. P. ,RAMGARH, PANCHKULA

BASIC IMPROVISE EXPLOSIVE DEVICE COURSE

ADDITIONAL INFORMATION

I have all India revolver license and central team boxing champion

CHARACTER

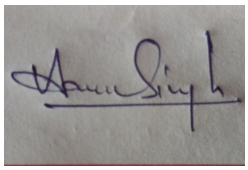
EXEMPLARY

MEDICAL CATEGORY

SHAPE 1

STATE OF ART SECUIRITY & PROTECTION JOB PROFILE

- SECUIRITY MANAGEMENT ENTIRE SECUIRITY OF THE PLANTS & THE MATERIAL AT THE OPEN SITE.
- FIRE AND SAFETY, DESIGN, VIGILANCE, DETECTION, FRONT CONTROL SECUIRITY LAW AND ORDER.
- ESTABLISHMENT OF FIRE EXTINGUISHER SYSTEM IN UNIT.
- OVERALL HORTICULTURE AND HOUSEKEEPING.
- LIAISONING WITH GOVERNMENT AND POLICE AUTHORITIES.
- SECUIRITY OF VIP & VVIP AT THE TIME OF PLANT VISIT.
- CCTV CAMERA MONITORING IN PLANT AREA.
- DAILY TRANSPORTATION OPERATIONS AND MAINTENANCE OF COMPANY VEHICLES.
- PLAN EMERGENCY DRILL FOR LIFE SAVING & LOSS PREVENTION DURING EMERGENCY PLANS.
- AN PART SECUIRITY & FIRE SAFETY TRAINING.
- ENSURE EFFECTIVE ADHERENCE OF COMPANY POLICIES ENFORCEMENT OF DISCIPLINE IN THE ORGANIZATION.



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