CURRICULUM VITAE

VINEET KUMAR YADAV

Mobile: 9716376389 **Email Address: vineetmetroworks@gmail.com**

My goal is to obtain a dynamic, challenging opportunity that contributes to the outstanding success of the support via 9+ years Information Technology experience from various industries

AREA OF EXPERTISE

- ✓ Hands on experience on hardware trouble shooting **(System, Printer, Scanner** & etc…)
- ✓ Hands on experience on **vendor negotiation and budget management**
- ✓ Excellence in setting up, managing maintenance of IT infrastructure, installation, migration and configuration of **servers, network client workstations, managing Local and Domain Wide Groups Installation** system planning & implementation
- ✓ Proficient in installing & troubleshooting of **Active Directory, DNS, DHCP & IIS Server on Microsoft Windows** Environment
- ✓ Proficient in design of Network for small, medium to large scale corporate. Installation, configuration & troubleshooting of all kind of **Switches, routers & modems**
- ✓ Professional Experience **End User Support & Helpdesk Management**

EDUCATION

- Post Graduate from VEER BHADUR SINGH PURVANCHAL University in Master of Art.
- Graduate from VEER BHADUR SINGH PURVANCHAL University in Bachelor of Art.
- Completed 12th from U.P.BOARD ALLAHABAD.
- Completed 10th from U.P. BOARD ALLAHABAD.
- Certificate in (Diploma In Computer Hardware & Networking) from ASET KAROL BAGH NEW DELHI.

EXPERIENCE SUMMARY

- Having **13+ years** of total **IT experience in managing IT infrastructure**
- 6 Years Working as a **IT- Assistant** in **OPG WORLD SCHOOL** Dwarka sec-19 B. 18 Dec 2017 to Till Date.
- 3 Years 2 Month Working as a **Resident Engineer in EDUCOMP SOLUTION LTD** Udyog Vihar Phase 3 Gurgaon. 16 October 2014 to 16 December 2017.
- 2 Years Working as a **IT Engineer** in **Ganpati Graphics** Dist Center Janakpuri . 12 August 2012 to 14 October 2014.

PROFESSIONAL ACCOUNTABILITIES

Designation : **IT-INCHARGE**
Organization : **OPG WORLD SCHOOL Dwarka Sec-19 B.**
Duration : December 2017 to – Till date

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Job Responsibilities

- Maintenance of all computer related equipments
- Troubleshooting, OS Installation of **Win XP**, **Win 7**, **Win 8, Win 10**, **Server 2003, Server 2008 Server 2012, Ubuntu & Various Applications**.
- Configure and Manage BioMetrix Machine.
- Building, configuring, patching, upgrading and troubleshooting of physical and virtual Windows servers (rack mounts/blades)
- Taking care of backup, off-site tape storage, inventory-asset management
- Investigating, resolving and closing user reported PC problems and application issues through our ticketing system
- Supporting users in the use of computer equipment by providing necessary training and advice
- Installing, configuring and deploying new PCs & Servers
- Providing a high level of customer service at all times
- Monitor server event logs, performance logs, growth of data on the network, and checking the status of server backups
- Ensures compliance with uptime and performance standards and develops system and product benchmarking and monitoring.
- Performs day-to-day maintenance and installation of server, network equipment, messaging, backups and storage
- Work on moderately complex assignments, using judgment to resolve problems and make routine recommendations.
- Develop and maintain detailed maintenance and contingency plans and documentation for server infrastructure.
- Work in ERP Software (Shaurya Software).
- MS Outlook configuration, Outlook backup & Restore and Troubleshooting.
- Disk Management, Partitions.
- Remote desktop and Remote assistance.
- Wireless Networking, Networking in Domain environment.
- User Profiles Backup and Restore.
- Sharing folder, Sharing device & Printer.
- Hard Disk Data Recovery using different types of Recovery Software.
- Active Directory Management.
- McAfee, Sequrite Quick Heal Antivirus Server Management.
- Configure & Right in Group Policy & Organization Unit Management.
- Configure & Manage Projector, Digital Board, Mimio Studio.
- Projector Service Educomp Projector Model No (12ST) , Benq Model No (806, 808).
- Configure & Manage CCTV Cameras.
- Configure & Maintain in N-Computing Devices.

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- Configuration & Installation of Server Client based software's for different types of clients.
- Installation and Configuration of Active Directory / DNS / DHCP
- Experience in Server Hardware Knowledge, Monitoring & Administration
- Troubleshoot server network configuration problems
- Repairing of builds computer systems and networks windows XP, Windows 7 & 8
- Pc maintenance, repairs, upgrades, troubleshooting
- Pc new configurations, modifications built new systems, cat 5 & 6 wiring, maintenance, troubleshooting
- Hardware configurations and repairs and installs (Modems, scanners and Printers)
- Networks protocol support and TCP/IP configuration. Assisted users in daily operational issues
- New configurations, new built new customs systems
- Performed hardware and software support and installation, Replaced defective or inadequate software packages
- Setup computer systems and related equipment
- Skilled at diagnosing and repairing personal computers
- Handling Wi-Fi (wireless internet) and rectify the problems
- Making appropriate entries in the log book such as action take report etc
- Handling Department Asset Management
- Handling Department Budget Management & co-ordinating billing process
- Maintenance of all computer related equipments
- Experience in Server Hardware Knowledge, Monitoring & Administration
- Working Knowledge & experience with Microsoft Security Patch Management
- Troubleshoot server network configuration problems
- Repairing of builds computer systems and networks windows XP, Windows 7 & 8
- Pc new configurations, modifications built new systems, cat 5 & 6 wiring, maintenance, troubleshooting
- Hardware configurations and repairs and installs (Modems, scanners and Printers)
- Networks protocol support and TCP/IP configuration. Assisted users in daily operational issues
- Assisted and gave training in installed systems and programs. Configured and diagnosed client server problems
- Created and maintained user logins and passwords. Diagnosed application errors and network connectivity problems
- Performed hardware and software support and installation
- Provided technical supports to end users
- Setup computer systems and related equipment
- Mainly handling networking of LAN, IP address, configuration of routers and maintenance of all types servers & Internet
- Assembling of new systems and repair and services of hardware and printers

Job Responsibilities

- Installation and configuration of Windows Server & workstation, Windows operating systems on 32 and 64 bit architecture
- Interact with vendors for repairs of hardware & Procurement
- Manage Domain controllers, including Setup of Group Policies, Users, Permission for shared folders / drives etc
- Manage Anti Virus / Security setup including Server and client deployment
- Monitor various services and logs on a daily basis, take corrective action
- Maintenance of all computer related equipments
- Networks protocol support and TCP/IP configuration. Assisted users in daily operational issue

TECHNOLOGY

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Technologies/Protocols **:** Active Directory, DNS, DHCP, TCP/IP, VPN, policy based routing, bandwidth shaping, internet connection, wifi policy, Load Balancing.

Software **:** All Microsoft OS, Server 2012, IIS Server, Mail Server, 'E' scan Antivirus ver.10 , MacAfee Policy Corporate Edition ,CCTV Installation, IP Camera, Windows NT, FTP, Virtual Hard-Drive, Desktop Virtualization, Windows 2012 Core Server for IIS,

Hardware **:** IBM & Dell Rack Servers, Lenovo, HP, Firewall.

PERSONAL DETAIL

Date of Birth	: 01 June 1989
Father Name	: Vinod Kumar Yadav
Religion & Nationality	: Indian
Marital Status	: Married
Language Known	: Hindi, English
Hobbies	: Reading in Hindi Novels, Playing Cheese.
Current Address	: Plot No- 13 Third Floor Hastal Extn Uttam Nagar New Delhi 110059
Permanent Address	: Village & Post Bargahan Dist- Azamgarh State-U.P. 276301

Date:

Place: New Delhi **Vineet Kumar Yadav**