

DEVI SHANKAR DINGARA

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755 Krihi Nagar, Tolltax,Sanganer,Jaipur,Rajasthan,302033

PROFILE SUMMARY

Motivated and detail-oriented Library Trainee with a strong academic background in Library and Information Science and practical experience in cataloging, classification, and circulation services. Skilled in library automation tools such as Koha and GSDL, and proficient in computer applications including MS Word, MS Excel, and Canva. Known for excellent communication, problem-solving abilities, and a strong commitment to user satisfaction. Passionate about promoting reading habits, managing library resources efficiently, and supporting educational and research needs. Currently pursuing M.LIS to advance expertise in modern library systems.

PROFESSIONAL QUALIFICATION

M.LISc

- Master in Library and information science
- University of Rajasthan ,Jaipur

1st Sem. 73.40%
2nd Sem. On going in Presentt time

B.LISc

- Bachelor in Library and information science
- University of Rajasthan ,Jaipur

71.70 % *2024*

Computer Course

- RSCIT
- VMOU KOTA

2015

ACADEMIC QUALIFICATION :

Graduation

- Bachelor of Technology (Electrical Engineering)
- Regional College For Education Research and Technology,Jaipur

69.725 % *2014*

Sr.Secondary (12th)

- Science (PCM)
- BSER Rajasthan

64.77 % *2010*

Secondary (10th)

- All BSER Subject
- BSER Rajasthan

63.67 % *2008*

IT SKILLS

- Basic Koha and GSDL
- Experience in Operating System like Windows. .
- Working Experience in MS-Word, MS-Excel, Canva.
- Internet Surfing and Browsing

CAREER PROFILE

- Excellent communication and interpersonal skills.
- Demonstrated ability to work effectively as a team player as well as
- Working independently to achieve objectives
- Proficient in all types of computer related works.
- Multilingual: Hindi and English

AREAS OF INTEREST

- Library and Information Services.
- Library Automation.
- Cataloguing And Classfication
- On Line Journals, Database & Documentation Service..
- User Satisfactory Services.

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Devi Shankar Dingara

Place : Jaipur