CURRICULUM VITAE

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Personal Profile: -

1.	Name of Applicant	**RAJESH KUMAR SAHU**
2.	Father's Name	KATAHURA PRASAD SAHU
3.	Mother's Name	SIYA BAI SAHU
4.	Spouse's Name	JYOTI SAHU
5.	Date of Birth (Date/Month/Year)	**03/07/1988 (3rd July 1988)**
6.	Category (GEN./OBC/SC/ST)	OBC (NCL)
7.	Gender	Male
8.	Nationality	Indian
9.	E-Mail Id's	rajeshsahu3788@gmail.com rjk070122@gmail.com
10.	Mobile Number	**9981532840 / 9424768250**
11.	Address (Current & Permanent)	
	Postal Address: -	**Permanent Address: -**
	S-31, Staff Quarter, IIM Rohtak Campus, Management, City Southern Bypass, Sunarian, (Haryana) Pin Code - 124010.	H No - 180, VPO - CHANSURA, Tehsil - MANPUR, Dist. – UMARIA. (Madhya Pradesh) Pin Code-484664.



Educational Qualification: -

s.no	Educational Qualification	Studies Subjects	Board / University Name	Passing Year	Score / CGPA	Mark in %
1	High School (10th)	All Matriculation Subjects.	M.P.B.S.E, Bhopal (MP)	2004	331/500	**66.20%**
2	Higher Secondary (12th)	Biology, Physics Chemistry.	M.P.B.S.E, Bhopal (MP)	2006	327/450	**72.66%**
3	Graduation (B.C.A.)	Computer Application Subjects.	M.C.R.P.V, Bhopal (MP)	2009	3727/5000	**74.54%**
4	Post-Graduation (M.C.A.)	Computer Application Subjects.	R.D.V.V, Jabalpur (MP)	2012	3663/5000	**73.26%**

Data Analysis / Computer Proficiency certificate -

S.No.	Degree Name	Institution Name	Affiliation with (University Name)	Passing Year	Mark in %
1.	B.C.A.	Harmilap Institute of Computer and Technology, Shahdol	Makhanlal Chaturvedi National University of Journalism and Communication, Bhopal	2009	74.54%
2.	M.C.A.	University Institute of Computer Science and Application, Jabalpur	Rani Durgavati Vishwavidyalaya, Jabalpur (M.P.)	2012	73.26%

Work Experience Details: -

S.No.	Designation	Institution Name	Job Profile & Responsibilities	Period		Total Year
				From	To	
1	Computer Operator	Dr. Himanshu Gupta Physiotherapy Center, Jabalpur (M.P.)	➢ Online and database work related to hospital and college. ➢ College works like filling student registration form, exam form and scholarship form. ➢ Hospital works like doing all online registration and official work related to hospital.	**15.07.2016**	**28.10.2016**	**0.3 Month**
2.	Project Executive Assistant	International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI), Gurugram (HR)	➢ Online and database work related to PMU Inspire Project. ➢ Manage and generate weekly monthly and annual report and submit it to PMU coordinator and DST. ➢ Preparation of MIS, techno-financial & Summary reports for PMU and DST. ➢ Assist DST officials (Program Officers) for answering Queries and RTIs.	**03.11.2016**	**31.01.2023**	**6.3 Years**
3.	Project Executive Assistant	International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI), Gurugram (HR)	➢ Online and database work related to PMU Inspire Project. ➢ Manage and generate weekly monthly and annual report and submit it to PMU coordinator and DST. ➢ Preparation of MIS, techno-financial & Summary reports for PMU and DST. ➢ Assist DST officials (Program Officers) for answering Queries and RTIs.	**01.02.2023**	**31.01.2025**	**2.0 Years**
4.	Assistant Manager (Systems)	Indian Institute of Management Rohtak, Management City, Southern Bypass, Sunaria, Rohtak (HR) 124010	➢ Assisting for the management of IT Resources of the Institutes. ➢ Performing maintenance related to Computer Hardware and software. ➢ Performing troubleshooting related to network and systems environment. ➢ Performing other IT related tasks as assigned by the reporting authority. ➢ Smart classroom IT Management.	**01.02.2025**	**21.10.2025 (Till Working..)**	**0.9 Months**
	Note: - *NOC will submit at the time of Interview or Document verifications. (If Shortlisted).					

Certificate related to Project Management skills or work

S.No.	Institution Name	Name of Course/Skill	Period		Total Year
			FROM	To	
1.	C.R.I.S.P. Bhopal (MP)	Data Entry Operator	08.10.2015	14.01.2016	0.3 Months
2.	Nicetech Shahdol (MP)	CPCA (Tally)	05.02.2008	04.03.2008	0.1 Month

Languages Known:

Language Known	Read	Write	Speak
1) Hindi	Yes	Yes	Yes
2) English	Yes	Yes	Yes

Reference Details:

S.no.	Name	Designation	Address	Mobile No	Email ID
1	Ms. Tamanna Arora	Scientist-C, Program Officer	DST - INSPIRE Division, Technology Bhavan, New Mehrauli Road, New Delhi	8587803828	tamanna.arora@gov.in
2	Dr. Kamlesh Kumar Pandey	Assistant Professor	Department of Vocational Education, IGNTU University, Amarkantak (MP)	7509341899	kamleshamk@gmail.com
3	Mr. Govind Prajapati	Programmer	ITRC, Indian Institute of Management Rohtak (IIMR) Management City NH-10, Sunaria, Rohtak (Haryana)	9727658829	govindoza461@gmail.com

Declaration:

I hereby declare that I fulfil the eligibility condition mentioned in the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage of not satisfying the eligibility conditions mentioned in the advertisement, my candidature will liable to be cancelled / terminated.



Date: - 21.10.2025.

Place: - Rohtak (HR)

Name- **Rajesh Kumar Sahu**

Mob No - 9981532840

Email - **rajeshsahu3788@gmail.com**