SHALINI PAREKH

Education Counsellor

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PROFILE

I aim to work in a challenging and dynamic environment that utilizes my skills, adaptability, and dedication. My goal is to contribute to organizational success through continuous learning and high-quality performance.

STRENGTHS

• Determination toward work
• Hard-working

EDUCATION

• Subodh Public School – Secondary (2016)
• Subodh Public School – Senior Secondary (2018)
• S.S. Jain Subodh P.G. Mahila Mahavidhyalay – Bachelor of Arts (2021)

WORK EXPERIENCE

IIHMR University – Educational Consultant
Mar 2025 – Present | Jaipur, Rajasthan
• Counselled students across India and SAARC countries on program structure, eligibility, and career outcomes.
• Guided applicants through the complete admissions cycle from enquiry to final enrolment.
• Ensured accurate communication of program requirements with professionalism.
• Provided personalised academic and career counselling.
• Coordinated with internal teams for a seamless admissions process.

Oxford Consultant – Education Sales Consultant
June 2024 – Present
• Conducted telephonic and virtual counselling for students aspiring to study abroad.
• Guided students on visa processes and documentation.
• Developed support materials for career and academic development.
• Provided information on admissions, scholarships, and financial aid.
• Collaborated with international partners and maintained student guidance records.

Naya Pravesh Education Consultancy – Education Consultant
May 2021 – June 2024
• Assisted district leaders in planning student achievement strategies.
• Researched best practices in educational programming.
• Guided students on academic and career decision-making.
• Enhanced training methods using industry standards.

SKILLS

• Student Counselling
• Team Leadership

- Academic Advising
- Public Relations
- B2B Communication