Sneha Agarwal



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PROFILE: DEDICATED EDUCATOR AND SOFT SKILL TRAINER

Highly dedicated 2024 Graduate seeking a developmental role focused on nurturing student personality, ethics, grooming, and soft skills. I aim to create a supportive environment where students can share, understand, and achieve holistic growth. I offer strong foundational knowledge in Computers and English and can provide doubt-solving support in subjects like Accountancy and Mathematics.

EDUCATION

IIS University

Bachelor of Computer Application (BCA) *2024*
(Website Development)

Diploma in International Business(2-year) *2024*
(Marketing and Finance)

S.S. Jain Subodh Balika Sr. Sec. School

Senior Secondary Examination (RBSC) *2021*
(Commerce, Computers)

PROFESSIONAL DEVELOPMENT & CERTIFICATIONS

- **Introduction to Soft Skills:** Successfully completed a course covering objectives, importance, acquisition, and the d/f between hard and soft skills. (TCS iON , Aug 2025).
- **Spoken English:** Completed online course focused on advanced English (Great Learning Academy, Sep 2023).
- **Data Analytics Simulation (Deloitte):** Completed practical tasks in Data Analysis and Forensic Technology via the Deloitte Australia Job Simulation. (Oct 2025).
- **Technical Certifications:** Data Analytics using Power BI - Certified , VMware vSphere: Install, Configure, Manage [V7] - Certified.
- **Additional Courses:** Basics of Cyber Security, Java for beginners, SEO , ChatGPT for beginners.

RELEVANT INSTRUCTIONAL & LEADERSHIP EXPERIENCE

- **Informal Subject Tutoring & Mentorship (2024-25):** Provided sustained, one-on-one instruction and academic support to a 9th-grade cousin, successfully simplifying and clarifying a subject.
  - Demonstrates: Ability to break down curriculum, explain concepts effectively, and provide personalized coaching.
- **Team Leadership & Project Management:** Successfully led a team to set up and manage a profitable stall at the college annual fest, earning a profit of ₹7000.
  - Demonstrates: Strong leadership , organizational skills, and ability to manage a group toward a goal (transferable to classroom management).
- **Operational Intern, Souls of India (Feb-April 2024)**
  - Coordinated effectively with the team to ensure timely content and product updates , highlighting strong communication skills.
  - Managed website backend and conducted SEO, demonstrating strong technical application and organizational capability.

SOFT SKILLS & TECH SKILLS

- Communication
- Leadership
- Team Work
- Organization
- Adaptability
- Website Development
- Application Designing
- Data Analysis
- SEO Optimization
- Marketing & BD

AWARDS & ACHIEVEMENTS

- Gargi Puraskar for Academic Excellence in Class X (Cash prize of ₹5000).
- Best Student in Self-Defense and Gold Medal in Gymnastics (District Level), showcasing discipline and physical fitness skills.