BIBEKCHAMPROMARY



SUMMARY

Dedicated and detail-oriented Librarian with over 2 years of experience in library management and patron service, skilled in cataloguing, organizing and marinating library collections while providing exceptional support to patrons. Proficient in using modern library management software and digital resources. Strong communicator with passion for fostering a love of reading and learning within the community.

EXPERIENCE

LibraryAssistant, 02/2026-current
JIS University–North 24 Parganas (W.B)

- Library Management
- Accession
- Acquisition
- User references service
- Circulation & lending
  Conducting orientation
- Other miscellaneous works

Librarian, 01/2025–02/2026
Trinity Public School (CBSC)–North24Parganas (W.B)

- Library Management
- Accession & labeling
- Acquisition
- User references service
- Circulation & lending
- Library activity class
- Conducting workshop & activities
- Other miscellaneous works

Librarytrainee, **01/2024–01/2025**
National Library of India,
Kolkata

- Cataloguing
- Accession & labeling
- Acquisition
- User references service
- Circulation & lending
- Other miscellaneous works

Library Trainee, **05/2023 - 07/2023**
University of North Bengal- Siliguri (W.B)

- Cataloguing
- Accession & labeling
- Acquisition
- User reference service
- Circulation & lending
- Other miscellaneous works

HOBBIESANDINTERESTS

- Travelling & reading

CONTACT

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SKILLS

Cataloging and Classification
Customer Service
Information Retrieval
Library Management Software
Organizational Skills
Communication
Technological Proficiency

EDUCATION

Master of Arts, 75.50%
Library and Information Science (MLIS), 2023
University of North Bengal-Siliguri, WB

Bachelor of Arts, 76.60%
Library and Information Science (BLIS), 2021
University of North Bengal-Siliguri, WB

Bachelor of Arts, 55%
Bengali Literature, 2020
Falakata College-Falakata, WB

Higher Secondary, 75.2%
Arts, 2016
Madarihat High School- Madarihat, WB

Certificate of Higher Education, 43.5%
2014
Madarihat High School-Madarihat, WB

LANGUAGES

English: C1
Advanced

Hindi: C1
Advance

Bengali: C2
Proficient

Bodo: C2
Proficient