CURRICULAM VITAE



Dr. Ranjana Yadav

Experience: 2 + Year

Qualification: Ph.D. (LIS), M.L.I.Sc., B.L.I.Sc., M.Sc. (Forestry) B.Sc (Biotechnology).

Publication Work: 3 Articles in Journal, 3 in Conference, Various Articles in Newspaper etc.

Workshop/Conference etc.: 3 International, 4National, 2 Webinar.

Career Objective:

To seek & work in a kind of environment where I can find a position of a Management Library which can enhance as an Organizational / Institute to be fully computer savvy with Engineering technique & modern IT set up. To guide the users by using the latest technologies to enhance and retrieve their information for the same.

Professional Qualification:

- Ph.D. in Library and Information Science.
- Master of Library and Information Science (M. Lib. & I. Sc.)
- Bachelor of Library and Information Science (B. Lib. & I. Sc.)

Academic Qualification:

- Master of Science in forestry.
- Bachelor of Science in Biotechnology
- 12th from Board of High School & Intermediate Education U.P., Allahabad with Hindi, English, Physics, Chemistry & biology
- 10th from Board of High School & Intermediate Education U.P., Allahabad with Hindi, English, Mathematics, Science, Social Science and Drawing

Teaching Experience with Profile:

- Teaching Experience Teach, to Certificate Course in Library and Information Science Agrawan Heritage University, Bamarauli Katara, Agra from 2023 to 2024.
- Teaching Experience Teach, to Bachelor of Library and Information Science Course Agrawan Heritage University, Bamarauli Katara, Agra from 2023 to 2024.
- Computer Lab Practice to Bachelor of Library and Information Science Course Agrawan Heritage University, Bamarauli Katara, Agra from 2023 to 2024.
- Teaching Experience Teach, to Masters of Library and Information Science Course Agrawan Heritage University, Bamarauli Katara, Agra from 2023 to 2024.

Work Experience with Profile:

1. Presently working as a **Librarian** in Agrawan Heritage University, Bamarauli Katara, Agra from 2023 to 2024.

Taking up all administrative work concern to the library, IT related work
Acquisition of books in the library, QR Code create and save time User and Staff
Purchase of particular books requisition by the senior officers/sections
Obtaining book on approval & correspondence to the book sellers.
Audit of library records
Getting library of stack maintenance work done
Supervision over the work of the library staff.
Modernization activities of the library
Newspapers clipping service
Guiding the staff in the field of utilization of computer
Accessioning of Books/Entering Periodicals in Accession/ Periodical Registers,
Classification & Cataloguing of Books, Issue/Receipt of Books,
Indexing of Articles and to attend reference queries, etc.

Job Profile/Scope of Work

Processing of books
Weeding out and writing off the books after taking the approval from the competent authority
Handling of reference enquiries made by the senior officers/ User
Processing of bills, maintain the budgeting of library funds

Specialization

- Library Classification (Theory) & (Practice) both Dewey decimal classification & Colon Classification System.
- Library Administration & Management, Information Source and Services.

Library Software:

Koha: Open-Source Software, ERP, NewGen Lib & SOUL

Patents:

"Automated Device for Intelligent Book Sorting and Efficient Library Management System" Design No. 474597-001 Certificate of Registration of Design Serial No. 216052 issued by The Patent Office, Government of India, In pursuance of and subject to the provisions of Designs Act, 2000 and the Designs Rules, 2001 on 17-Dec-2025

Published Work

Book Published

1. "My Learning Mentor: A Mobile Application to Support Learners Participating in MOOCs" has accepted for publication in Book "ICT Trends and its application in Libraries." "ICT Trends and Applications in Libraries" with contents, title, ISBN and Jacket cover. We are very sorry for the delay in publishing of this book due to Covid-19.
2.Foundations of Library and Information Science in the Contemporary Era by Dr. Vinod Kumar Verma, Dr. Pankaj Kumar Dedha, Dr. Ranjana Yadav 978-93-7415-952-1 (ebook ISBN 978-93-7415-841-8) published by Vinsa Publishing 2025

Article Published in Journal

1. “Disaster Management in Higher Education Libraries of Uttar Pradesh and Uttarakhand: A Review of Literature” International Conference on Social Science and Technology in covid era organized by Indian Academicians and Researchers Association 2322- 0899 9, 4 2021 2-32.
2. “Disaster Management in University library of Dr.B.R.A University Agra: An Important Aspect” One Day International Multidisciplinary Conference on Research Methodology in Different discipline organized by VSPM Academy of Higher Education Dist Nagpur Maharashtra 2348- 7143 297E 2022 238- 243.
3. “Disaster Management Preparedness in Academic Libraries” Shodhak: A Journal of Historical Research 02 53, 02 2023 15- 13.
4. “Disaster Management in Libraries” Journal of the Asiatic Society of Mumbai 01 96 03 53-56.
5. “Disaster Management System in India: An Overview” International Conference on Sustenable Development of Libraries Through NEP 2020 Organised by Learning Resource Center Aggarwal College Ballabhgarh May 2023
6. “Library Development: Transition from Traditional to Artificial Data” Journal of Advancements in Library Sciences (2349-4352) Volume 12, No. 1 Jan-Apr 2025 page no. 32-38 DOI: https://doi.org/10.37591/JOALS.v12i01.212720

Curricular Activities:

- Journal ISSN fetch from Agency
- Help to Journal publishing as Supporting member
- Oraginized several Workshop and Conference as well as Book exhibition

Personal Details:

Mother’s name	Smt. Kamalesh
Father’s name	Mr. Suresh Chand Yadav
Date of Birth	02 September 1992
Marital Status	Married
Nationality	Indian

Hobbies	Reading News Paper, Listening Music
Language Known	Hindi & English
Salary Expected	Negotiable
Contact No.	7906169534
Mailing Address	H.No. – 25-basera enclave Dayalbagh Agra Uttar Pradesh, India (Zip Code - 202005)
E-Mail	ranjana718@gmail.com

Date: ……

Place: ……...

(**Ranjana Yadav**)