CURRICULUM VITAE

Neelesh Tiwari

Communication Address:
New Ram Vihar Colony
Pinto Park, Gwalior (M.P.)
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Objective:

"To work with a stimulating environment where I can apply and enhance my professional qualification and experience to serve the firm to the best of my efforts".

Professional profile:

S No.	EXAM PASSED	YEAR	UNIVERSITY /BOARD	DIVISION / PERCENTAGE
1	M.Lib	2017-18	jiwaji university Gwalior	57.5
2	B.Lib	2015-16	jiwaji university Gwalior	59.5

Academic profile:

S No	EXAM PASSED	YEAR	UNIVERSITY /BOARD	DIVISION / PERCENTAGE
1	B.com	2008-11	Dr.H.S.G. University Sagar	56.0%
2	Higher Secondary	2007-08	G.B.H.S Shahpur Sagar	60.6%
3	High school	2005-06	G.B.H.S ShahpurSagar	47.6%

Technical Skills:

S No	EXAM PASSED	YEAR	UNIVERSITY /BOARD	DIVISION / PERCENTAGE
1	PGDCA	2013-14	M.C.R.P. University Bhopal	65%

Languages know: Hindi& English

Computer Awareness:

Operating System : Windows – 7, Windows - 10
Application Software : MS – Office

Database Awareness:

I possess knowledge of various Databases like, IEEE Xplore ASPP, EBSCO Business Elite, DELNET and EBSCO E-Books.

Field of Experience:

Classification through DC 19th ed. Cataloguing through AACR – II
Subject heading through LCSH list, Book Number through cutter's table.
Knowledge of Library Software **KOHA.**
Knowledge of Library software **E-Granthalaya** developed by INFLIBNET.

Seminar & webinar:

Attended National Webinar of DELNET "Celebrating Library Networking Day on the Occasion of 81st Birth Anniversary of Dr H. K. Kaul" on 21.12.2022"

Attended National Webinar on Research & Publication Ethics: Role of Librarians" by Dr Shubhada Nagarkar, SPPU, Pune

Attended National Webinar on "How to Make Blog for Your Library? Learn Step by Step" by Dr Rajesh Sharma, Librarian, KV Bilaspur

Attended National Webinar of DELNET-TERI SAS on "Best Practices for Building Green Campuses" on August 31, 2022

Working Experience:

Worked at **Amity University Gwalior** as a Library Assistant from 18 October 2016 to 25 September 2022.
Worked at **Preston College Gwalior**, an Assistant Librarian from 26 September 2022 to Aug. 2024.
Presently working at **ITM University Gwalior** as a Library Assistant from 17 March 2025 to till date.

Hobbies and Interests:

Interest: Enhancement of knowledge.
Hobbies: Playing games and reading books.

My Proficiency:

Confidence, sincerity, and hardworking are my core qualities.
Prone to learn new things.
Innovative and ready to learn new knowledge.

Personal Information:

Date of Birth	13/04/1990
Sex	Male
Fathers Name	Lt. Shiv Ram Tiwari
Nationality	Indian
Category	General.
Marital Status	Unmarried.
Permanent Address	Ganeshganj Rly Station Shahpur

Distt. Sagar (M.P) Pin: 470669
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Place: Gwalior
Date: **(NEELESHTIWARI)**