Resume

MUNESH KUMAR MEENA

Plot No. 02, New Colony, Jagatpura ,
Jaipur, Pin Code – 302017 (Raj.)
Contact No. *: - 7733944124, 8279248700*
Email- Id *– meenamk.054@gmail.com*

Career Objective:-

To work in an innovative environment which provide me the learning platform and develop my skills, at the same time contribute to the growth and success.

Educational Qualifications:-

S No.	Qualification	. Board	Passing Year
1	SECONDARY	RBSE AJMER	2011
2	SR SECONDARY	RBSE AJMER	2013
3	BA	UOR JAIPUR	2016
4	DIPLOMA IN LIBRARY & INFORMATIONS SCIENCE	VMOU KOTA	2018
5	BACHELOR IN LIBRARY & INFORMATIONS SCIENCE	VMOU KOTA	2019
6	MASTER IN LIBRARY & INFORMATIONS SCIENCE	VMOU KOTA	2022
7	NET (LIBRARY & INFORMATIONS SCIENCE)	UGC	2022

Experience:-

- One Year work at Assistant Librarian CSIR-CEERI (Knowledge Resource Center) PILANI.

Technical Skills: -

- Basic Computer and Internet Knowledge (RSCIT)
- MS OFFICE & INTERNET

Strengths:-

- Punctuality, Honesty,
- Confidence, Hard Working.

Personal Profile:-

Date of Birth	:	30 June 1995
Father's Name	:	Battu Lal Meena
Nationality	:	Indian
Hobby	:	Reading Books
Language known	:	Hindi & English.

Declaration:-

I hereby declare that above written particulars are correct best of my Knowledge.

Date .....

Place.....

(Munesh Kumar Meena)

CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE
(Council of Scientific and Industrial Research, India)
Pilani (Rajasthan) - 333 031, India

No. KRC-19-8(1)/2020 Dated: 23.12.2020

Experience Certificate

This is to certify that **Munesh Kumar Meena S/o Battu Lal Meena** worked as a Library Apprenticeship at Knowledge Resource Centre (KRC) of this institute from 15.10.2019 to 23.12.2020. During his working period, he undertook various tasks in Library and Information Science field such as accessioning, cataloguing, creation of bibliographic databases using **LIBSYS Software**, data entry, binding, shelving, circulation counter duties and any other task assigned time to time and he completed all the tasks to the best of his knowledge.

During his tenure, we observed him a sincere, dedicated, honest and hardworking employee with a professional attitude and very good job knowledge. He has excellent character and very good conduct.

We wish him a good luck in his future career and life.

23/12/2020

(Jitendra Nath Bajpai)
In-charge, KRC

वरिष्ठ तकनीकी अधिकारी
ज्ञान संसाधन केन्द्र
सीएसआईआर – केन्द्रीय इलेक्ट्रॉनिकी अभियांत्रिकी
अनुसंधान संस्थान, पिलानी (राज.)

E-mail: jitu_bajpai@rediffmail.com ☎: 01596 – 252241, 242240 FAX : 01596 - 242294

सीएसआईआर - केन्द्रीय इलेक्ट्रॉनिकी अभियांत्रिकी अनुसंधान संस्थान
CSIR - CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE
(विज्ञान तथा प्रौद्योगिकी मंत्रालय/MINISTRY OF SCIENCE & TECHNOLOGY, भारत सरकार/GOVT. OF INDIA)
पिलानी, राजस्थान (भारत)/Pilani, Rajasthan - 333031 (INDIA)

Ref.No: KRC-19-8(1)/2020

Date: 04/05/2026

CERTIFICATE OF EXPERIENCE

This is to certify that **Shri Munesh Kumar Meena**, S/o **Shri Battu Lal Meena** has been served in **CSIR-Central Electronics Engineering Research Institute, Pilani, Rajasthan** from 15/10/2019 to 23/12/2020 in the capacity mentioned below:

S. No.	Post on which Working / worked	Regular/ Contract/ Part-time/ Daily wage, etc.	Pay level in the Matrix as per 7th CPC Pay drawing / drawn	Pay drawing / drawn	Remarks, if any
01	Library Apprenticeship at KRC (Knowledge Resource Centre)	Contract	7,000 Per Month	7,000 Per Month	

To be filled in by the Issuing Authority with the applicable correct option:

1. Type of Organization:

✓ Central Govt. / Central Govt. PSU / Central Govt. Financially Aided / State Govt. / State Govt. PSU / State Govt. Financially Aided / Private

Please select and write the correct option: Central Govt.

2. Is the organization/institution Residential?

✓ Yes / No: Yes

Signature of the Issuing Authority.
Name: Jitendra Nath Bajpai
Designation: In charge, KRC (Knowledge Resource Centre)
Contact No: 01596-252241

वरिष्ठ तकनीकी अधिकारी
ज्ञान संसाधन केन्द्र
सीएसआईआर – केन्द्रीय इलेक्ट्रॉनिकी अभियांत्रिकी
अनुसंधान संस्थान, पिलानी (राज.)

केन्द्र/Centres
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