Resume

Discipline : Library and Information Science
Name : Sonam Dubey
Present Address : Inflibnet Centre, Infocity, Gandhinagar
Email ID : sonamdubey218@gmail.com
Mobile No : 9174786018



Qualifications

Degree	Degree Name	Passing Year	Board/University	% age
Post-Graduation	M. Lib.I.sc	2023	Govt. Autonomous PG Collage Excellence of Sagar (MCBU)	65.50%
Post-Graduation	B. Lib.I.sc	2022	Govt. Autonomous PG Collage Excellence of Sagar (MCBU)	7.75(CGPA)
Graduation	B. Sc	2020	Govt. Autonomous PG Collage Excellence of Sagar (MCBU)	55.49%
Intermediate	HSSC	2016	MP State Board	85.20%
High School	SSC	2014	MP State Board	68.00%

Any Other Qualifications

Degree	Degree Name	Passing Year	Board/University	% age
Computer	PGDCA	Awaited	Makhanlal Chaturvedi National University of Journalism and Communication	Awaited
UGC NET	NET	2025	UGC	93%

Total Experience: More than 2 Year

S.No	Designation	Organization	Duration		Experience in (Years & Months)
			From	To	
1	Library Apprentice Trainee	KV 04 [DHSGV] Sagar	23/08/22	23/12/22	04 Months
2	Library Associate	Information and Library Network Centre (An IUC of UGC)	3/11/2025	Present	Present

Research Paper

- **Research Output Analysis of Mathematics: A Bibliometric Study - Presented at the COLLNET (2025)**

Skills & Responsibilities

- Proficient in Koha and e-Granthalaya library management systems.
- Experienced in library housekeeping operations, cataloguing, and classification.
- Working knowledge of DSpace for managing institutional repositories and digital resources.
- Worked on NIRF, NAAC, and ONOS-related activities, including academic data management and institutional reporting support.
- Skilled in Scopus and Web of Science for advanced literature searching, retrieval of large research datasets, identification of highly cited publications, citation analysis, and assessment of research impact using h-index and i10-index metrics.
- Worked on Article Processing Charge (APC) related activities.
- Skilled in bibliometric analysis using RStudio and VOSviewer.
- Experienced in providing bibliometric training and support, including citation analysis, research impact assessment, and the use of tools such as Scopus, Web of Science, RStudio, and VOSviewer.
- Proficient in MS Word, MS Excel, and PowerPoint.
- Skilled in team coordination, task delegation, and collaborative workflow management to achieve organizational objectives efficiently.
- Strong communication skills with a professional and positive attitude.

Personal Profile

Father's Name	: Mr. Bhishm Dubey
Marital Status	: Unmarried
Permanent Address	: Sunrise Megacity Lig 1, Sagar M.P. 470001

References

Name	Designation	Address	Contact Details
Dr. Kruti J.Trivedi	Scientist D (LS)	Inflibnet Centre Gandhinagar	6355302661
Dr. Sandeep Pathak	Librarian	IISER Bhopal	9009093350

Declaration: I hereby, declare that all the information mentioned herein by me above is true to the best of my knowledge.

Date : 10/06/2026 **(Name & Signature)**

Place : Gandhinagar **SONAM DUBEY**