

DIA MAJUMDER

Contact

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Address

South 24 parganas
sonarpur 700150

SKILLS

- KOHA Library Software
- AACR2 & RDA Cataloguing
- DDC & UDC Classification
- MS Word
- MS Excel
- PowerPoint

PERSONAL INFORMATION

Date of Birth: 03 April 2000

Marital Status: Unmarried

Nationality: Indian

Religion: Hindu

Father's Name: Dipak Majumder

Language

Bengali

English

Hindi

🎓 EDUCATION

2023-2025 **UNIVERSITY of Calcutta**	Integrated B.Lib.I.Sc & M.Lib.I.Sc CGPA: 6.37
2023 **UNIVERSITY of Calcutta**	B.A. Political Science (Honours) CGPA: 6.63
2018 **Higher Secondary (WBCHSE)**	Higher Secondary (WBCHSE) 65 %
2016 **Secondary Education (WBBSE)**	Secondary Education (WBBSE) 54.57 %

💼 INTERNSHIP EXPERIENCE

Aug 2025 – Sep 2025

Library & Information Science Intern

Central Library, University of Calcutta

. Assisted in cataloguing and classification
• Maintained accession registers
• Supported library automation
• Assisted users in information retrieval and reference services

📂 PROJECT

22 June 2025

Scopus Database Study

Indian Institute of Technology Kharagpur

• Explored the Scopus database for academic research, literature search, and citation tracking.

📜 CERTIFICATIONS & WORKSHOPS

- **Library Automation & Management Workshop (2025)**
- **IPR Workshop – Patents, Design & Technology Management (2025)**
- **Application of Artificial Intelligence (AI) in Academic Library Service (2024)**
- **Role of Library Movement in the Country & Media and Information Literacy (2024)**

Declaration

I hereby declare that the information provided in this resume is true, accurate, and complete to the best of my knowledge and belief. I take full responsibility for the correctness of the information provided.

Place: Sonarpur, West Bengal
Date: 10/07/2026
(Dia Majumder)

